



**Application for Herbert Smith Freehills Internship
March - April 2018**

Personal details *(Please complete the details of your name and address using block capitals. Please use black ink throughout)*
(Please attach additional sheets if you wish to provide further information)

Forename(s)	Surname	Mr/Miss/Ms/Mrs/Dr
Date of birth	Age	Place of birth
Nationality		
Permanent address	Telephone number	
Postcode	Dates on which you can be contacted at this address	
Term-time address <i>(complete only if different from above)</i>	Telephone number	
Postcode	Dates on which you can be contacted at this address	
E-mail address		
Dates you are not available for interview		
First degree university/college	Course	

Secondary education

Dates	Names and addresses of secondary school/college attended
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List of all school public examinations taken *(including those in which you were not successful or which you re-sat)*

Dates		Results/grades
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University education

Dates	University/colleges attended	Title of course/qualifications	Final results and/or ranking expected/obtained <i>(delete as appropriate)</i>
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Summary of progress

Dates	Subjects <i>(please provide a breakdown of subjects studied in each year including those to be taken in your final year)</i>	Any interim results <i>(please provide grades for each subject)</i>
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Postgraduate education

Give details and dates of any postgraduate study undertaken or arranged

Describe any aspects of your degree course or courses which have been of particular interest and areas which you have found particularly difficult, with reasons (attach additional pages if necessary).

General education

Give details of any scholarships, university awards or prizes

Indicate your proficiency in any foreign languages stating whether your ability means that you are bilingual, can conduct a business discussion, draft and understand business documentation, read a newspaper or hold a basic conversation

Please outline your experience of working with computers at university and during employment

Interests and experience

Please give details of your main extra-curricular activities and interests at school and university, including positions of responsibility and any overseas travel

Work experience

Previous work experience *(including part-time, holiday, and vacation placements)*

Dates	Employer	Type of work - <i>outline duties and responsibilities</i>

Career motivation

Why are you considering a career with an international law firm?

Personal attributes

What do you think will be the key responsibilities of your role as a lawyer at Herbert Smith Freehills from a client's perspective?

Personal attributes

How would you describe yourself?

Describe a challenge that you have faced either at university or work. How did it arise? How did you approach it?

What is the most important decision that you have made during the last two years? What factors did you consider?

Additional information *(This information is helpful to maintain our records)*

Have you made a previous application to Herbert Smith Freehills. If so, when?
(eg. for a training contract, paralegal work or our vacation scheme)

Yes/No

If so, what was the position and what was the outcome?

Disability

This information is requested for monitoring purposes only and to ensure that disabled applicants are not disadvantaged in the recruitment process. This information is optional.

Do you consider yourself to have a disability?

Yes/No

If yes please indicate whether there are any particular steps that Herbert Smith Freehills should consider taking to assist you in our recruitment process in the light of that disability.

I certify that the information in this application is accurate and complete

Signature:

Date

Please email the scan copy of completed application form by 15 January 2018 to:

*Isaac Chen (isaac.chen@hsf.com)
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