

# Study at NTU

## → Incoming Student

• Exchange

• Visiting



## 2015/2016 Guide for Exchange/ Visiting Students



各位國際的朋友大家好：

自古迄今，許多人千里迢迢，翻山越嶺——旅行、求學、探險、貿易、宣教...為了追逐、實踐一個夢想。西元前552-479年，孔子周遊列國，有教無類，傳播儒家思想；西元629-643年，玄奘遠到天竺學佛取經，返國後仍在長安學習外國語文和佛學；1266年，馬可波羅家族幾度通過絲綢之路抵達中國，《馬可波羅遊記》成為歐洲認識東方的憑藉與名著；1492年，哥倫布在西班牙天主教王國伊莎貝女王和費南多國王的贊助下，想要去印度，卻到了美洲，《哥倫布日記》記載了旅遊探險和見識美洲的驚奇；1870年，清朝官派留學生120名到美國留學；1903-1907年，清政府的《獎勵遊學畢業生章程》造就留日學生達15,000人；截至1930年代，留學生留學（遊學）歐（英、法、義、西等）美各國返國，在人文社會科學領域影響了中國近代史的發展。馬偕博士1871年抵達臺灣，學習臺灣話，他和子嗣均娶臺灣媳婦，往來東臺灣、北臺灣宣教、醫療、創辦學校，「寧願燒盡，不願朽壞」，終其一生，奉獻福爾摩沙。

各位來自世界各地的同學，今天你來到了臺灣，進入臺灣大學就讀，不論你是國際學位生、交換生，訪問學生，雙聯學位學生，短期研究、實習學生...；不論你是獎學金生，自費生，公費生...，心中一定都有一個目的，一個動機，一個心願，一個理想。不論你在臺灣大學停留的時間有多長，有多短，都不要忘記你這趟遠渡重洋，前來與臺灣的首要學府相遇邂逅的機緣。就算僅是時刻之間的短暫駐足，也要讓你在臺灣大學的日子像雨後彩虹，七彩繽紛；像萬花筒，萬紫千紅。30年前還是大學生的我，在西班牙短期進修一個月，影響了我的職志，日後30年優遊浸淫西班牙語文學文化領域，樂以忘憂。

因此，不論你來自何方，今日彼此在臺灣大學交會，希望大家敞開心胸，開心學習；認識臺灣文化，與校內外學子、朋友交遊/交友；散發熱情與好奇心，吸取知識訓練技能；讚賞這裡的好，接受、調整可能的不適和文化差異；惦記著當初點燃你前來這裡的火種，讓你在臺灣大學的生活持續發光閃亮。當然，更要發揮你的長處優點，你踏上這塊土地的優勢，告訴我們你的來時路，你的同胞，你的土地，你的文化，讓我們透過你學習、了解、認識你的家鄉，你的國家。

臺灣大學國際事務處不僅是服務各位的「窗口」，更是我們與各位交流往來的「大門」。國際事務處全體同仁會竭盡所能，為各位解決疑難，讓國際學生身在異地如故鄉，化/話鄉愁為情誼。青春是人生最神聖的寶藏，各位在人生的花樣年華來到臺灣大學，我們希望臺灣大學是你的尋夢園，是你知識的黃金國，是你優遊世界一隅的蓬萊仙島。將來你不僅會說：我曾去過臺灣，在臺灣大學就讀，我還要回來。

國立臺灣大學  
國際事務處國際長  
張淑英 教授



Dear Student:

Throughout history worldwide, countless travellers have traversed miles to study, explore, venture, or impart – all to pursue and actualize their dreams. Circa 552-479 BC, Confucius perambulated state to state to propagate Confucianism. In 629-643, Tripitaka Master Xuanzang trekked to India to acquire Buddhist scriptures and returned to Chang'an to further his knowledge of foreign languages and Buddhism. In 1266 Marco Polo and his family peregrinated along the Silk Route into China, followed by the travelogue *The Travels of Marco Polo* to have unveiled the mysterious Orient to the western world. In 1492, Christopher Columbus, sponsored by the Spanish Catholic Monarchs Ferdinand II and Isabella I, sailed to India but fortuitously discovered a new continent. *The Log of Christopher Columbus* recounts the wonders of his voyages in the Americas. In 1870, the Qing government assigned 120 envoys to study in the United States, and between 1903 and 1907, the government sponsored up to 15,000 students to study in Japan. Until the 1930s, returning Chinese graduates educated in Europe or the Americas shaped the development of modern China in the fields of the humanities and social sciences. In 1871 the Canadian missionary George Mackay arrived in Formosa, learned the local language, married the Taiwanese, dedicating his lifetime to making remarkable contributions to education and modern medicine in Taiwan.

All the international students studying at NTU – (joint-)degree seekers, exchange students, visiting fellows, short-term guests, interns – come here with a goal, a dream, or a vision. Notwithstanding the duration of your residence here, forget not the fortuities, after such a long journey, at this top-notch university in Taiwan. Imprint on your heart the transient moments of NTU days like a splendid rainbow, like a variegated kaleidoscope. 30 years ago while I was a university student, a short immersion program in Spain opened for me an avenue to a broader world of Spanish literature and culture as my gratifying calling till now.

Your divergent backgrounds are now converging at NTU. Open your heart to learn, explore Taiwanese culture, befriend students on campus and locals off campus, ignite your passion and curiosity, hone your professional skills, and embrace cultural differences. Always remember the kindling you have carried and let the sparks now illuminate your life at NTU. Optimize your strengths and take advantage of your distinctive background. Tell others about your stories, your culture, and allow us to learn more about your homeland, your country.

The Office of the International Affairs is not merely an information counter; it is an open gate for communication and exchange. The staff here will endeavor to assist you for a new “home-seeking” experience to alleviate your “homesickness.” Youth is your most precious treasure, and I hope that NTU is your El Dorado where to dig out expansive knowledge, and your Mount Penglai where to travel in the realms of gold. In hindsight sometime later, not only will you reminisce about the days at NTU and in Taiwan, but you will exclaim: “I shall return!”

**Dr. Luisa Shu-Ying Chang**  
Vice President for International Affairs  
National Taiwan University



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Map of NTU campus in Taipei City 國立臺灣大學臺北校區地圖

\* Published in July 2015 by the Office of International Affairs, National Taiwan University. The information contained in this handbook is valid at the time of printing but is subject to change. NTU reserves the right to make changes without notice.

# Chapter 1

## Introduction

Welcome! You're about to start your journey as a student at NTU. In this chapter, you will find important dates and useful contacts.



This booklet is intended for 2015/2016 exchange and visiting students who have been admitted to study at National Taiwan University. It serves as an information guide for students planning their journey to Taiwan.

### About NTU

National Taiwan University (NTU) is the flagship university of Taiwan. Dedicated to excellence and leadership since 1928, National Taiwan University has contributed significantly to Taiwan's rapid development into one of the world's most competitive economies and democratic societies. Over the years, the University has acquired a reputation for academic excellence and cutting-edge research right in the heart of Asia.

NTU trains the most outstanding students in Taiwan. It is home to a lively community of more than 30,000 students (17,000 undergraduate and 15,000 graduate) developing their talents across 11 colleges, 2 professional schools, 54 departments, 103 graduate institutes and 66 research centers. On every campus, students can take advantage of the fullest range of academic programs in Taiwan.

The University also benefits from Taiwan's rich Chinese heritage and strategic regional position, offering initiatives and solutions that bridge East and West. Among NTU's many popular courses are its widely acclaimed Chinese language programs.

## NTU Exchange/ Visiting Student Programs

NTU has a number of exchange student programs; each is run by a different administrative unit. The Office of International Affairs (OIA) is in charge of university-level exchange and visiting student programs, while the independent College or Department runs college/ department-level exchange student programs. All incoming students are obligated to abide by NTU regulations, no matter which program they participate in.

You can use your student identification number to check your exchange/visiting status. The status distinction is important because different rules may apply to different categories of students.

### Exchange/Visiting Student ID Number

e.g.

**T** 0 2 7 0 1 **1** 2 4



The first letter	
<b>T</b>	Undergraduate Student
<b>A</b>	Master Student
<b>C</b>	PhD Student

The last three number	
<b>1</b>	University-level Exchange Student
<b>2</b>	College/Department-level Exchange Student
<b>3</b>	Visiting Student

Information provided in this booklet, unless noted specifically for visiting students, applies to both exchange students and visiting students. Visiting students are entitled to the same rights and held to the same responsibilities as exchange students.

College/department-level exchange students should consult the college/department office directly for application, admission and registration procedures as well as academic and living support. For college contact information, see page 16.

## Important Dates

### First Semester

**August 01, 2015 - January 31, 2016**

Aug 17–20	1st online course selection period
Aug 25–27	2nd online course selection period
Sep 08–09	Airport shuttle service available and dorm check-in begins
Sep 10	Orientation for new international students
Sep 11	Registration for new international students
Sep 13	General Chinese Course Registration & Placement Test
Sep 14	First day of NTU classes
Sep 14–26/27	Course add/drop period
Sep 29–Dec 11	Course withdraw period
Nov 09–13	Midterm exam period
Jan 08	Last day of NTU classes
Jan 11–15	Final exam period

### Second Semester

**February 01, 2016 - July 31, 2016**

Jan 18–21	1st online course selection period
Jan 26–28	2nd online course selection period
Feb 17	Airport shuttle service available and dorm check-in begins
Feb 18	Orientation for new international students
Feb 19	Registration for new international students
Feb 20	General Chinese Course Registration & Placement Test
Feb 22	First day of NTU classes
Feb 22–Mar 05/06	Course add/drop period
Mar 7–May 20	Course withdraw period
Apr 18–22	Midterm exam period
Jun 17	Last day of NTU classes
Jun 20–24	Final exam period

\*For more details, see appendix: 2015/2016 NTU Academic Calendar.



## Orientation & Campus Tour

Besides teaching you everything you need to know about NTU, the Exchange/Visiting Student Orientation is also a great opportunity to meet students from other NTU partner universities around the world. Several campus tour groups will also be arranged for incoming students before or after orientation.

### When is Orientation?

【1st Semester】 Friday, September 11, 2015

【2nd Semester】 Thursday, February 18, 2016

There is limited seating availability at orientation. To facilitate the process, please do not invite extra guests to orientation.

## Administrative Offices Locations

The Administration Building [行政大樓] can be found at M50 on the NTU map. The 2nd Administration Building [第二行政大樓] can be found at M43, which is also known as New Agricultural Chemistry Building [農化新館]. See NTU map in Appendix.

General office hours at NTU are Monday to Friday, 9am-noon and 1pm-5pm.

### ■ Office of International Affairs [國際事務處]

The Office of International Affairs coordinates the University's official affairs with foreign contacts and assists academic programs that involve its global partners.

The OIA is home to the International Programs Division, the International Students Division and the Center for International Education. All of these services are located on the 4th floor of the 2nd Administrative Building.

### International Students Division [國際學生組]

OIA is always working to recruit and assist international students, offering year-round advisement and cross-cultural learning opportunities. It has a number of two-way student exchange and summer programs with partner universities around the world. OIA fully supports NTU's international students in their academic and personal goals. Location: Room 418, 4th floor, 2nd Administration Building

General Inquires: [intstudent@ntu.edu.tw](mailto:intstudent@ntu.edu.tw)

### Contacts for Incoming Exchange/Visiting Students:

Ms. Sarah HUANG [黃薇純 小姐]

Europe, Oceania and Africa

Tel: +886 (0)2 3366 2007 ext 268

[sarahhuang@ntu.edu.tw](mailto:sarahhuang@ntu.edu.tw)

Ms. Margaret WANG [王湜吟 小姐]

University of California (UC) and

California State University (CSU)

Tel: +886 (0)2 3366 2007 ext 226

[wangmargaret@ntu.edu.tw](mailto:wangmargaret@ntu.edu.tw)

Mr. Rian CHEN [陳儒逸 先生]

America (Excluding UC and CSU), Asia

Tel: +886 (0)2 3366 2007 ext 212

[rianchen@ntu.edu.tw](mailto:rianchen@ntu.edu.tw)

Ms. Queeny KO [柯函濤 小姐]

Visiting Students Program

Tel: +886 (0)2 3366 2007 ext 210

[queenyko@ntu.edu.tw](mailto:queenyko@ntu.edu.tw)

### Center for International Education (CIE) [國際教育中心]

The Center for International Education offers a variety of tailor-made Chinese language and culture programs for international students and collaborates with colleges and departments to broaden NTU's offering of English-language curricula. It promotes an active and balanced student lifestyle and encourages cross-cultural exchanges. Location: Room 420, 4th floor, 2nd Administration Building

### Contacts

Ms. Jung-Chen CHEN [陳瑤真 小姐]

Senior Manager

Tel: +886 (0)2 3366 2007 ext 225

[jcchen2006@ntu.edu.tw](mailto:jcchen2006@ntu.edu.tw)

Ms. Yiru HUANG [黃蕙如 小姐]

NTU Spring+ Programs

Tel: +886 (0)2 3366 2007 ext 233

[yiruhuang@ntu.edu.tw](mailto:yiruhuang@ntu.edu.tw)

Ms. Hui-Wen Peggy HSU [許慧雯 小姐]

NTU Summer+ Programs

Tel: +886 (0)2 3366 2007 ext 234

[peggyhsu1015@ntu.edu.tw](mailto:peggyhsu1015@ntu.edu.tw)

## ■ Office of Academic Affairs [教務處]

### Undergraduate Academic Affairs Division [註冊組]

The Undergraduate Academic Affairs Division is responsible for undergraduate student enrollment, grades, registration and various academic paper applications (e.g. academic transcripts, issuance of student ID cards, etc.)

Location: Room 106, 1st floor, Administration Building

Contact: Ms. Huei-Fen KUO [郭慧芬 小姐]

Tel: +886 (0)2 3366 2388 ext 213

Fax: +886 (0)2 2363 8200

[hfkuo@ntu.edu.tw](mailto:hfkuo@ntu.edu.tw)

### Graduate Academic Affairs Division [研教組]

The Graduate Academic Affairs Division is in charge of graduate student enrollment, grades, registration and various academic paper applications (e.g. academic transcripts, issuance of student ID cards, etc.)

Location: Room 210, 2nd floor, Administration Building

Contact: Mr. Han-Sheng LIANG [梁漢生 先生]

Tel: +886 (0)2 3366 2388 ext 415

Fax: +886 (0)2 2363 4383

[hamson@ntu.edu.tw](mailto:hamson@ntu.edu.tw)

### Curriculum Division [課務組]

The Curriculum Division offers information about courses and credits.

Location: Room 208, 2nd floor, Administration Building [行政大樓]

Contact: Mr. Yu-Shen WANG [王友聖 先生]

Tel: +886 (0)2 3366 2388 ext 302

Fax: +886 (0)2 2362 6282

[curri@ntu.edu.tw](mailto:curri@ntu.edu.tw)

## ■ Office of Student Affairs [學務處]

### Student Housing Service Division [住宿服務組]

The Student Housing Service Division coordinates housing assignments, policies, roommate issues, room switches and other inquiries about on-campus accommodation.

Location: Next to the 2nd Administration Building

Tel: +886 (0)2 3366 2264-68

Fax: +886 (0)2 2369 6404

[admdorm@ntu.edu.tw](mailto:admdorm@ntu.edu.tw)

### Contacts

For undergraduate students

Ms. An-Hua Feng [馮安華 小姐]

Tel: +886 (0)2 3366 2265

[anhua@ntu.edu.tw](mailto:anhua@ntu.edu.tw)

For graduate students

Ms. Mei-Mei LAI [賴美媚 小姐]

Tel: +886 (0)2 3366 2266-68

[mmlai@ntu.edu.tw](mailto:mmlai@ntu.edu.tw)

### Student Activity Division [課外活動組]

The Student Activity Division is in charge of student activities, clubs, service-learning curriculum and freshman orientation camp.

Location: Room 102, 1st floor, Administration Building

Tel: +886 (0)2 3366 2066

Fax: +886 (0)2 2366 1952

[activity@ntu.edu.tw](mailto:activity@ntu.edu.tw)

**Student Assistance Division [生活輔導組]**

Student Assistance Division is responsible for student financial aids, student insurance, student honor and discipline, student appeals and student requests for leave.

Location: Room 111, 1st floor, Administration Building

Tel: +886 (0)2 3366 2048-52

Tel: +886 (0)2 2369 0481

[advisory@ntu.edu.tw](mailto:advisory@ntu.edu.tw)

**Student Counseling Center [學生心理輔導中心]**

The Student Counseling Center provides services that promote students' mental health and psychological well-being.

Location: Hall of Joy and Hope [望樂樓] (M46 on the NTU map)

Tel: +886 (0)2 3366 2181; +886 (0)2 3366 2182

Fax: +886 (0)2 2363 4558

[ntuscc1@ntu.edu.tw](mailto:ntuscc1@ntu.edu.tw)

**Student Safety Division [軍訓組]**

Campus safety concerns the treatment of student emergencies, maintenance of overall security of the campus and promotion of student safety education.

Location: Room 222, 2nd Administrative Building

Tel: +886 (0)2 3366 9119 ; +886 (0)2 3366 2060

Fax: +886 (0)2 2362 5513

**Office of General Affairs [總務處]****General Service Division [事務組]**

One of the tasks of the General Service Division is the parking space planning for all cars, motorcycles, and bicycles at the University.

Location: Room 104, 1st floor, Administration Building

Contact: Mr. Shin-Won LIN [林新旺 組長]

Tel: +886 (0)2 3366 2237

Fax: +886 (0)2 2392 5246

[lsu@ntu.edu.tw](mailto:lsu@ntu.edu.tw)

**Cashier Division [出納組]**

The Cashier Division is responsible for student payments and the issuance of scholarships.

Location: Room 115, 1st floor, 2nd Administration Building

Contact: Ms. Li-Chen CHANG [張麗珍 組長]

Tel: +886 (0)2 3366 2013

Fax: +886 (0)2 2365 1431

[jenny@ntu.edu.tw](mailto:jenny@ntu.edu.tw)

**Campus Security [駐衛警察隊]**

Campus Security is in charge of campus safety and order, emergency services and accident response.

Location: Jan Shu Hall [展書樓] (S21 on the NTU map)

Tel: +886 (0)2 3366 2185

Fax: +886 (0)2 2369 6474

**\*On-Campus 24hrs Emergency Contact**

[police@ntu.edu.tw](mailto:police@ntu.edu.tw)

**Tel: +886 (0)2 3366 9110**



## Colleges Contact Info

### College of Liberal Arts

Tel: + 886 (0)2 3366 3990

Ms. Cheng-Hua YU [余承樺 小姐]

[chenghuayu@ntu.edu.tw](mailto:chenghuayu@ntu.edu.tw)

### College of Science

Tel: +886 (0)2 3366 4186

Ms. Meng-Lin CHEN [陳孟琳 小姐]

[wenchinhuang@ntu.edu.tw](mailto:wenchinhuang@ntu.edu.tw)

### College of Social Sciences

Tel: +886 (0)2 2351 9641 ext 297

Mr., Hui-Meng, HUANG [黃輝猛 先生]

[yhuang@ntu.edu.tw](mailto:yhuang@ntu.edu.tw)

### College of Medicine

Tel: +886 (0)2 2312 3456 ext 88581

Ms. Li-An CHEN [陳立安 小姐]

[lachen@ntu.edu.tw](mailto:lachen@ntu.edu.tw)

### College of Engineering

Tel: +886 (0)2 3366 3275

Ms. Li-Ting WANG [王俐婷 小姐]

[leikelawang@gmail.com](mailto:leikelawang@gmail.com)

### College of Bio-Resources and Agriculture

Tel: +886 (0)2 3366 4215

Mr. Jack HSU [許智雄 先生]

Ms. Alison ONG [翁寧 小姐]

[ntuciaee@ntu.edu.tw](mailto:ntuciaee@ntu.edu.tw)

### College of Management

Tel: +886 (0)2 3366 1038

Ms. Yvonne CHEN [陳依瑾 小姐]

[yvonnechen@ntu.edu.tw](mailto:yvonnechen@ntu.edu.tw)

### College of Public Health

Tel: +886 (0)2 3366 8094

Ms. Ting-You LIN [林亭佑 小姐]

[ntuihc@ntu.edu.tw](mailto:ntuihc@ntu.edu.tw)

### College of Electrical Engineering and Computer Science

Tel: +886 (0)2 3366 1566

Ms. Crystal FAN CHIANG [范姜心慧小姐]

[hfhfanchiang@ntu.edu.tw](mailto:hfhfanchiang@ntu.edu.tw)

### College of Law

Tel: +886 (0)2 3366 8910

Ms. Cindy LIU [劉欣宜 小姐]

[ntulawintex@ntu.edu.tw](mailto:ntulawintex@ntu.edu.tw)

### College of Life Science

Tel: +886 (0)2 3366 4549

Ms. Xiang-Ying LIU [劉香瑩 小姐]

[ntucolsciae@ntu.edu.tw](mailto:ntucolsciae@ntu.edu.tw)

# Chapter 2

## Preparing for Arrival

You will soon join us – a student community of 75 nationalities – at Taiwan's most established and comprehensive university. Here are pre-arrival and upon-arrival tips to ensure a smooth transition into life at NTU.



## Visa & Resident Certificate (ARC)

To ensure a smooth arrival, it is imperative that you read and follow these guidelines.

### Phase 1: Applying for a Visa at Taiwan (ROC) Embassies Abroad

Apply for a valid visa (Visitor Visa or Resident Visa) in your country of residence BEFORE entering Taiwan. There is no specific "Student Visa" for international students studying in Taiwan; recommended visa choices are on the following page. Contact the Taiwan (ROC) diplomatic mission in your country/region for the required documents, latest information and advisement.

A list of Taiwan (ROC) Embassies and Missions abroad can be found at page 89.

### What type of visa do I need?

#### Visitor Visa

- If you are participating in the semester-long program and intend to stay in Taiwan for less than 180 days, a Visitor Visa is enough.
- You are strongly advised to apply for a Multiple-Entry Visitor Visa if you plan to travel internationally during your stay. It will not be possible to change a single-entry to a Multiple-Entry Visitor Visa once you are in Taiwan.
- As a Visitor Visa holder you are permitted to stay for 60 or 90 days and may apply at local service centers of the National Immigration Agency for an extension (max. 90-120 days) within 15 days of current visa expiration. Check your expiration date.
- Regardless of whether your visa is multiple-entry or has been extended, you cannot enter Taiwan past the "enter before" date written on your original Visitor Visa.

#### Resident Visa

- If you are participating in the year-long program and/or intend to stay in Taiwan for more than 180 days, you are advised to enter the country on a Resident Visa. Afterwards, you will have to change your Resident Visa to an Alien Resident Certificate (ARC; see the ARC section below).
- If you enter the country on a Visitor Visa but stay for more than 180 days, you must apply to change your Visitor visa to a Resident Visa at the Bureau of Consular Affairs, Ministry of Foreign Affairs before your Visitor Visa expires. Check your expiration date.

- Taiwan embassies are not likely to issue Resident Visas to applicants without the required health exam documents. If that applies to you, you may apply for a Visitor Visa first and then change to a Resident Visa once you arrive in Taiwan.

#### Visa Exempt Entry/Landing Visa

- Students who qualify for Visa-Exempt Entry or who obtain Landing Visas valid for 30–90 days (duration depends on nationality, non-extendable) may still be able to enter Taiwan even if coming without Visitor Visas. However, you would then be required to leave the country by the end of the duration.

#### Renewable/Multiple Entry and Exit Permit

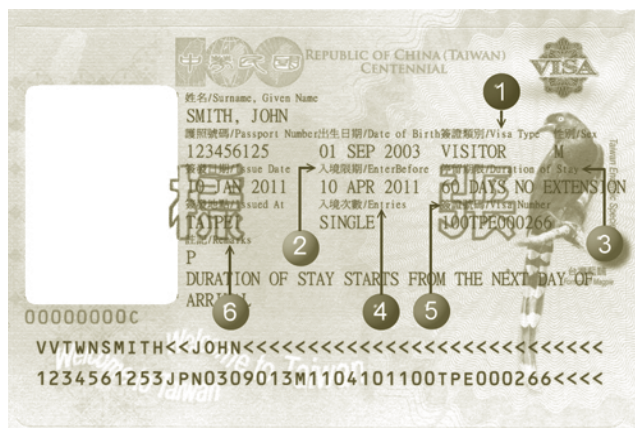
- Students from Hong Kong or Macau should apply for renewable/multiple entry and exit permits in accordance with the *Regulations Governing Hong Kong and Macau Citizen's Entry, Exit, Residence and Registered Permanent Residence in the Taiwan Area*.
- This permit is valid for six months and may be extended any time within the six months to a maximum period of one or three years from the first day of entry.

Please note that male students who have dual citizenship and have had household registration in Taiwan will be subject to the Taiwanese compulsory military service regulations.

所有交換學生應先向其本國或永久居留地之中華民國駐外館處申請停留簽證（交換期間180天以下）或居留簽證（交換期間180天以上）以入境臺灣。持落地簽證或免簽證入境者僅能停留30或90天（因國籍而有不同規定），並於期滿後遭強制離境，不得以任何理由延長停留期限。

依中華民國內政部規定，凡具有中華民國國籍且在臺曾設有戶籍之役男於役齡期間均有履行兵役之義務。無論是否戶籍遷出國外或另具有他國國籍，其入出境臺灣地區應持中華民國護照；持外國護照入境之僑民役男仍以其入出境紀錄列計在臺居留期間，持外國護照入境未具僑民身分者雖具雙重國籍仍以一般役男列管。原有戶籍國民具僑民身分之役齡男子，自返回國內之翌日起，屆滿一年時，依法辦理徵兵處理。學生若因持中華民國護照入境而面臨兵役問題，本校不負與兵役單位協調之責任與義務，相關規定請參閱「役男出境處理辦法」。

## What Kind of Visa Do I Have?



### 1. Visa Type (簽證類別) :

- Visitor Visa (停留簽證) : Short-term visa for stays in Taiwan that are less than 180 days.
- Resident Visa (居留簽證) : Long-term visa for stays in Taiwan greater than 180 days.

### 2. Valid Until/Enter Before (入境限期) : the last day the visa holder is permitted to enter Taiwan.

### 3. Duration of stay (停留期限) : The length of the visa holder's stay in Taiwan; it is counted from the arrival date. Extensions should be made within 15 days of the duration deadline.

### 4. Entries (入境次數) : Single or multiple.

### 5. Visa Number (簽證號碼) : Visitors should fill it in E/D card at immigration.

### 6. Remarks (註記) : A specific code represents the applicant's identification or reason for visiting Taiwan (e.g. the code for exchange students is FS).

## Phase 2: Visa Status Changes and Extensions

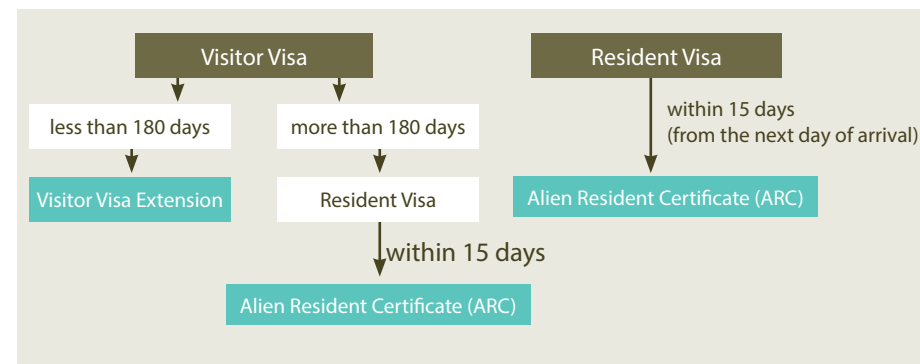
### While in Taiwan

This only applies if you entered Taiwan on a Visitor Visa. If you entered Taiwan on a Resident Visa, you can skip phase 2 and move directly to phase 3. Phase 2 occurs once you are in Taiwan. You may need to:

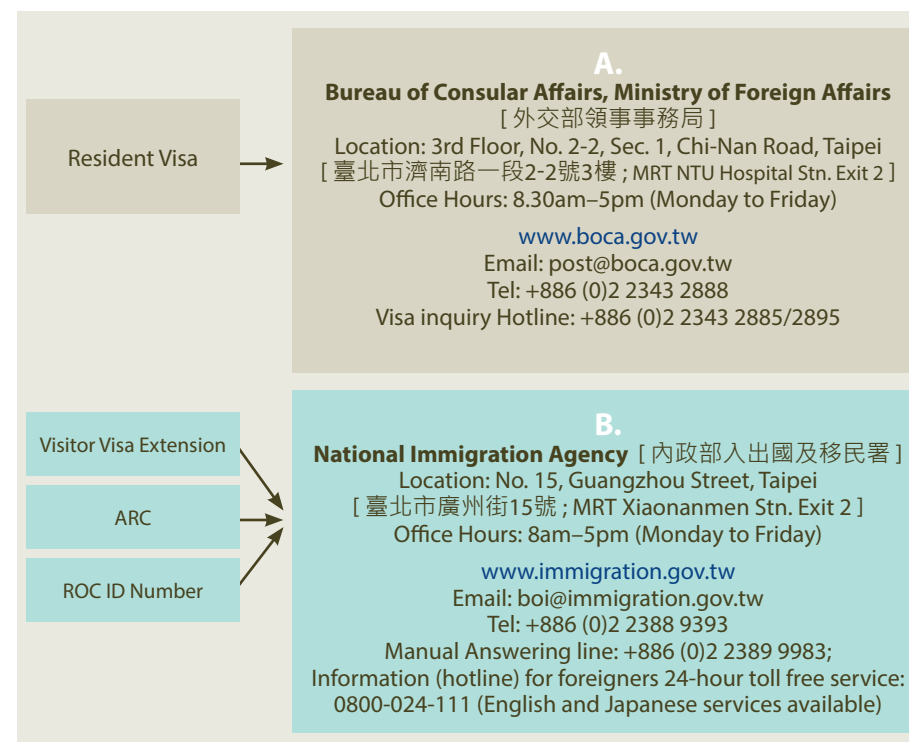
- Change your Visitor Visa to a Resident Visa
- Extend your Visitor Visa
- Get an ROC ID number

This can be a confusing process, so please refer to the following process chart and service center diagram to ensure that you contact the relevant authorities before the various deadlines. Remember, your visa status is your responsibility.

## General Process



## Service Center Diagram—Where to Do What?



\* Should you have any visa inquiries, please contact Taiwan (ROC) overseas Embassies and Missions in your countries/regions directly.

All visa/ARC requirements listed in this chapter are for reference only. These requirements are subject to change. Please refer to the relevant websites (e.g. Bureau of Consular Affairs or National Immigration Agency) for the latest information.

### ■ Changing from a Visitor Visa to a Resident Visa

This applies to students who have only received a Visitor Visa in their home country but plan to study in Taiwan for a full year.

**Where:** **A ) Bureau of Consular Affairs, Ministry of Foreign Affairs** [外交部領事事務局]

**You will need:**

1. A completed visa application form
2. A passport valid for at least six months with ample space for stamps, and a photocopy of your passport
3. Two 2 x 2 inch head & shoulder photos in color (taken within the past six months)
4. The original copy of your Letter of Acceptance and a certificate of enrollment issued by the University (e.g. a photocopy of both sides of your NTU student ID card)
5. A photocopy of your entry visa with the annotation "FS" (e.g. "Foreign Student")
6. A health certificate issued within the last three months from designated hospitals
7. A payment of TWD 2,200 (USD 71) for single entry (TWD 4,585 for US passport holders) or TWD 4,400 (USD 143) for multiple entries. An additional handling charge of TWD 800 will apply to applications made in the ROC (Taiwan) by Visitor Visa holders applying for change of visitor status
8. Other required documents such as proof of financial support

\*Consultations are available through the Public Service Hotline at +886 (0)2 2380 5678. The Ministry of Foreign Affairs provides basic consultation services for issues involving foreign affairs, passports, visas, document notarization and related inquiries.

### ■ Getting a Visitor Visa Extension

This applies to students who only plan to study in Taiwan for a semester with a Visitor Visa. All students with a Visitor Visa need to apply for an extension at least once.

**Where:** **B ) National Immigration Agency** [內政部入出國及移民署]

**You will need:**

1. A completed visa application form
2. A passport valid for at least six months, and a photocopy of your passport
3. The original copy of your Letter of Acceptance and a certificate of enrollment issued by the University (a photocopy of both sides of your NTU student ID card)

\*A Visitor Visa Extension must be applied for within 15 days of the expiration date; overstaying will result in a fine of TWD 2,000 – 10,000.

### ■ Getting an ROC ID Number [中華民國統一證號]

This applies if you have a Visitor Visa and want to:

- Open a bank account
- Receive a scholarship sooner than the time it would take to apply for a Resident Visa and ARC

You should apply for an ROC ID Number at the National Immigration Agency. This does not apply to you if you have an ARC number because that number acts as an ID number in Taiwan. This unique, life-long number is for the registration of people residing in Taiwan (ROC). For information updates, please refer to the website of National Immigration Agency.

**Where:** **B ) National Immigration Agency** [內政部入出國及移民署]

**You will need:**

1. A completed application form
2. An original passport and photocopy of it

### Phase 3: Applying for an Alien Resident Certificate [外僑居留證]

The Alien Resident Certificate (ARC) serves as your temporary ID card and can prove your resident status in Taiwan. Whether you have entered Taiwan with a Resident Visa or obtained a Resident Visa through a visa change in Taiwan, please remember to apply for the Alien Resident Certificate and Re-entry Permit [重入國許可] at the National Immigration Agency in your resident city within 15 days of your arrival (beginning with the day after arrival) or within 15 days your Resident Visa is issued. The ARC is valid for the duration of your studies.

In addition, if you change your residence, you have to register the new address with related documents at a local immigration service station within 15 days.

**Where:** **B ) National Immigration Agency** [內政部入出國及移民署]

**You will need:**

1. A completed application form that can be downloaded from the website of National Immigration Agency
2. Two 3.5 x 4.5 cm head and shoulder photos in color with a white background
3. Original passport and Resident Visa with one photocopy of each
4. Acceptance letter (the original and a photocopy) and a certificate of enrollment issued by the university (a photocopy of both sides of your NTU student ID card)
5. A photocopy of both sides of your NTU student ID card
6. A TWD 1,000 application fee (valid for one year)

**Processing time: 14 working days**

\*For students studying for the entire academic year, beginning in the first semester (Sep-



tember Entry), the Taipei City Service Center of National Immigration Agency provides on-site ARC application service during registration days at NTU; OIA will send out an email with more specific information as it becomes available.

### Mainland China Passport Holders [陸籍交換/訪問學生入臺證資訊]

僅具陸籍的交換 / 訪問學生，需透過本校協助辦理入臺證的申請作業，入臺證相關資訊，請參考內政部入出國移民署網站公告之「大陸地區人民進入臺灣地區許可辦法」。

#### 一、入臺證辦理方式

(一)學生申請入學時，須同時上傳入臺證申請書至交換/訪問學生線上申請系統，入臺證申請書可至本校國際事務處網頁或於申請系統中下載，本校代墊之申辦費用將於學生抵臺後(迎新或註冊當日)收取。

(二)海外地區 (含港澳) 學校學生請注意：

本校將學生寄來之入臺證申請文件送至移民署並繳費後，會將申請文件及收據掃描檔等資料以電子郵件寄給學生本人，學生須於一週內至學校所在地的中華民國駐外館處繳交上述申請資料影本，以查核身分。本校收到移民署通知並代為領取入臺證後將以電子郵件寄出。

#### 二、入臺證重要提醒

(一)入境時須有來回機票，海外地區學校學生請盡量避免從大陸地區直接入境臺灣，否則需自行辦理大陸居民往來臺灣通行證，辦理方式及細節請直接洽詢大陸地區之國臺辦或市臺辦。

(二)入臺證上之本證截止日期指入境期限，許可停留期限則入臺證行程表日程安排為準，學生需遵守本校所規定之期限出入境，不得申請延後日期。

(三)本校協助同學申請之入臺證皆為單次出入境。交換生/訪問生若於交換期結束前離臺，則不得再次入境。

Exchange/Visiting Students who have Mainland Chinese nationality are required to apply for their Entry Permit through the assistance of NTU.

### Application Procedure for the Entry Permit

1. Students should fill the Entry Permit application form and send all required documents to NTU when applying for exchange/visiting programs. The application fee can be paid upon arrival in Taiwan on Orientation or Registration day. Please refer to the OIA website for more details and to download the documents.
2. After sending the application documents for Entry Permit to the National Immigration Agency, NTU will send them to students whose home university is outside Mainland China (including Hong Kong and Macau) by email. Students will then need to bring copies of the above-mentioned documents to Republic of China overseas embassies and missions in the country/region of their home university as soon as they receive the email.

### Important Reminders

1. Students with Mainland Chinese nationality from universities outside Mainland China may need to apply for the "Mainland Residents Traveling to Taiwan Pass" if they plan to enter Taiwan from Mainland China directly.
2. Students should enter Taiwan before the "Date of Expiry" on their Entry Permit. The "duration of stay" refers to the official letter of acceptance. Students should comply with the regulations and cannot stay longer than the permitted duration.

## Health Exam & Insurance Requirement

Please be sure to provide the NTU Health Exam Form and insurance proof upon registration. You will not be able to complete the registration procedure and get your NTU student ID card without them.

### ■ NTU Health Exam Policy

To meet NTU and government requirements, all new students must take a health exam by a qualified doctor and complete each examination listed on the NTU Exchange/Visiting Students Health Exam Form. Incoming exchange students can complete the NTU Health Exam Form in one of the following ways:

1. You may get the exam done in your home country and upload the Health Exam Form to our application online system by September 01 (First Semester) / February 01 (Second Semester), or submit it on Registration Day. However, if you have a Visitor Visa and need to change to a Resident Visa once you are in Taiwan, you will need a health certificate issued within the last three months and verified by the Taiwan Embassy. Thus, if this case applies to you, it is better to do the health exam in Taiwan so that the exam is not considered invalid.
2. If you can't complete the health exam in your home country, you can take the exam at NTU Hospital once you arrive in Taiwan and submit the results to OIA. However, if you need to change to a Resident Visa, be aware that you will have to take the health exam for the Resident Visa in a Ministry-designated hospital, in which NTU Hospital is not included. You can also take both the Resident Visa and NTU Health Exams at a designated hospital and ask them to fill out the results on both forms.
3. As it takes 5-7 days for the health exam results, students who take the exam in Taiwan and cannot receive the report by registration day should sign an agreement to submit the health exam form within two weeks.

### ■ NTU Insurance Policy

Please provide a proof of your accident and medical insurance worth a minimum of TWD 1,000,000 (approx. USD 32,500) valid for the entire exchange period. Please note that, according to Taiwan's Ministry of Education, exchange/visiting students are not entitled to the local student insurance plan.

You will have to purchase Taiwan travel insurance on-site if you don't have insurance or enough coverage (as decided by OIA).

### ■ National Health Insurance 【全民健保】

Exchange/Visiting students who desire an additional form of insurance and have been residing in Taiwan for more than 6 months can join the National Health Insurance (NHI) system. Please apply for NHI during or after the 6th month (not before) of your stay in Taiwan. The premium is around TWD 749 per month. You need an ARC to apply.

#### Students living at the Prince House - NTU Shui-Yuan Dorms please go to:

Zhongzheng District Office, Taipei city [臺北市中正區公所]

6F., No. 8, Sec.1, Roosevelt Rd., Taipei [臺北市中正區羅斯福路一段8號6樓]

Tel: +886 (0)2 2341 6721

#### Students living at the Guo Qing Dorm please go to:

Da-an District Office, Taipei City [臺北市大安區公所]

8F., No. 86, Sec. 2, Xin-sheng S. Rd., Taipei [臺北市新生南路二段86號8樓]

(At the intersection of Ho-Ping East Road and Xin-Sheng South Road)

Tel: +886 (0)2 2351 1711 ext 8602

Fax: +886 (0)2 2341 9715

## NTU Student Volunteers

To help you with settling in and becoming acquainted with NTU, OIA will assign a NTU student volunteer to you if requested one on the application form. You will receive a welcome email from your student volunteer in July (First Semester) or January (Second Semester); please reply directly to his/her email address. If you have not heard from your student volunteer by then, please contact your OIA regional manager. If you wish to have a student volunteer after submitting the application online, please contact your OIA regional manager before July/January.



## What Assistance Can I Expect from My Student Volunteer?

The Office of International Affairs offers extra assistance to help you make a smooth transition. Our trained volunteers:

1. Offer support and information about NTU, such as course searching, course enrollment, accompaniment on registration day or to other NTU administrative offices, etc
2. Facilitate any possible administrative communication issues such as health exams, visas, and ARC and NHI applications at various government offices
3. Help you find information regarding life in Taiwan

\* Please be aware that all NTU student volunteers help international students by choice and are not paid. You cannot choose your volunteer and it is essential to avoid being involved in transactions of money with your volunteer.

## Arrival Tips

### Estimated Living Expenses

Items	TWD/Semester(5 months)
On-campus Accommodation	44,000 (*maximum)
Textbooks / Stationery	6,500
Campus Internet Access Fee	600
Food	35,000
Public Transportation	5,000
Entertainment / Miscellaneous	15,000
<b>Total Estimated Costs</b>	<b>TWD 110,600 / USD 3,650</b>
<b>1 TWD = 0.03USD = 0.025EUR as of November 2014</b>	

We suggest you bring a sufficient amount of money with you to pay for your airport transportation, dormitory deposit (two months of rent), accommodation fee, campus Internet access fee and other necessities such as bedding and food.

\*Tuition and program fees for visiting students are not included in the above estimate.

## Currency Exchange

If you wish to exchange a foreign currency into New Taiwan Dollars (TWD), the Taoyuan International Airport is most convenient, as most banks in Taipei City only exchange US dollars, Euros, Japanese Yen, Chinese Yuan and HK dollars. Check the latest exchange rates before heading to the bank.

## Using Credit Cards/Bank Cards

Before you leave for Taiwan, ask your bank in your home country whether you can use your credit cards/bank cards to withdraw money in Taiwan and what the transaction charges are.

## Opening a Bank Account

Bring your passport and ARC to a local bank and fill out all necessary forms; you can ask the bank teller for help. To open a bank account, you have to deposit at least TWD 1,000. We strongly advise you applying for a bank card, as you'll be able to withdraw money from ATMs at any time (ATMs can be found on the streets and in most convenience stores).

If you don't have an ARC, you can use your ROC ID Number to open a bank account; bring your passport and your Republic of China Record of ID No. [中華民國統一證號基資表].

\* Please note: If you are under 20 years old, you are not considered a legal adult under the Republic of China's law. You will need a letter of consent by your guardian in Taiwan, or by an embassy-approved overseas legal guardian. It is often easier to solicit parental or legal consent before you arrive.

依中華民國政府規定，未滿二十歲之未成年人需出具法定代理人(父母)或在臺監護人之同意書方能至銀行開設帳戶。如您有開戶的需要，請您於抵臺前備妥相關文件，以利作業。

## Below is a list of banks located on the campus:

### Chunghwa Post [中華郵政]

The Post Office provides both postal and banking services, including shipping and receiving mail and packages, deposits and withdrawals, etc. Post offices can be found on campus (first floor in Xiao-Fu) and at the Gongguan MRT station.

### Hua Nan Bank [華南銀行]

Hua Nan Bank Taita Branch is on the opposite side of Lu Ming Hall at the Lu Ming Square.

Tel: +886 (0)2 2363 1478

Fax: +886 (0)2 2363 9657

## ■ Mobile Phone

Previous exchange students recommend buying pre-paid cards at the telecom service centers of the Taoyuan International Airport when you arrive because it is less convenient to do so in Taipei City. It is possible to bring your own mobile and purchase a local pre-paid card. You may purchase prepaid cards from convenient stores on campus with two forms of photo ID.

If you prefer to apply for a phone plan, you will have to present your ARC, passport or driver's license and be accompanied by a native guarantor (his/her ID Card and National Health Insurance Card are necessary) at the service centers of major telecoms.

## Airport Shuttle Service to NTU

An airport shuttle service (from Taoyuan International Airport to NTU Dormitories) is provided upon request to all international students free of charge; however, it is restricted to certain times from 9am to 9pm. Students who would like this service must sign up through the NTU Online Application System before the semester begins. Once the schedule has been arranged, we will notify you by email.

### First Semester

**Dates: September 09-10 (Tue-Wed), 2014**

### Second Semester

**Dates: February 23 (Mon), 2015**

OIA will only arrange airport shuttle service for students who apply by the deadline. It is also not possible to provide individual service if your arrival time does not coincide with OIA scheduled times. Please note that the airport shuttle service is only for students who arrive at Taoyuan International Airport.

未於接機申請期限內上網登錄航班資訊者，以及班機非於團體接機日期抵臺者，恕無法提供接機服務。本處僅於桃園國際機場提供團體接機服務，搭乘班機於臺北松山機場抵臺者，需自行前來本校，相關交通資訊請見以下說明。

## Getting from the Airport to NTU on Your Own

### ■ From Taiwan Taoyuan International Airport [從桃園國際機場]

Listed below are directions to get from Taiwan Taoyuan International Airport to the NTU main gate and on-campus dormitories.

#### 1. By Taxi

There is no direct train or bus traveling from the airport to NTU. If you are carrying heavy luggage, taking a taxi will be the easiest and most comfortable way to get to NTU. Taxi ranks are outside the Arrival Lobby of both Terminal 1 and 2, and services are available 24 hours a day. Airport taxis to Taipei city charge a flat rate of TWD 1,000 to 1,200 (highway tolls included). A night time surcharge may apply after 11pm. The address for the NTU's Main Gate and NTU dormitories are listed below for your reference.

NTU's Main Gate: No. 1, Sec. 4, Roosevelt Road, Taipei

[臺大正門：臺北市羅斯福路四段1號]

Prince House- NTU ShuiYuan Dorms: No. 16-1, SiYuan Street, Taipei

[太子學舍 - 臺大水源舍區：臺北市思源街16-1號]

Prince House- NTU ChangHsing Dorms: No. 75, Sec. 3, KeeLung Road, Taipei

[太子學舍 - 臺大長興舍區：臺北市基隆路三段75號]

Guo Qing Dorm (IYC): No.30, Sec. 3, HsinHai Road, Taipei

[臺大國青宿舍：臺北市辛亥路三段30號]

#### 2. By Bus + Taxi/MRT

Bus tickets are available at both Terminals (Terminal 1: on the southeast side; Terminal 2: on the northeast side). You can use one of the several bus companies that service Taipei city and then take a taxi or the MRT to NTU when you get off in Taipei. You may check the distance on the NTU map in the Appendices.

**To NTU's Main Gate and Prince House - NTU ShuiYuan Dorms:** Get off at MRT Gongguan Station [捷運公館站] exit 4. The NTU campus is opposite the station. Walk to TingZhou Road, turn right on TingZhou Road and then walk about 200 meters to SiYuan Street. Take a left turn on SiYuan Street, and Prince House - NTU ShuiYuan Dorms are a 2-minute walk to your right.

**To Guo Qing Dorm and Prince House- NTU ChangHsing Dorms:** Get off at MRT Technology Building Station [捷運科技大樓站]. Guo Qing Dorm is 15-minute walk south-east from the station, while the Prince House - NTU ChangHsing Dorms are a further 10-minute walk east around the campus perimeter along Xinhai Rd.

### ■ From Taipei Songshan Airport [從臺北松山機場]

TSA is the airport located in downtown Taipei for most domestic flights in Taiwan and some flights to and from Japan, China and Korea. The Airport is serviced by the Wenhu Line(MRT).

#### 1. By Taxi

Take the MRT from Songshan Airport Station and get off at MRT Gongguan Station exit 4. The NTU campus is opposite the station. Walk to TingZhou Road, turn right on TingZhou Road and then walk about 200 meters to SiYuan Street. Take a left turn on SiYuan Street, and Prince House - NTU ShuiYuan Dorms are a 2-minute walk away on your right.

#### 2. By MRT

To NTU Main Gate and Prince House - NTU ShuiYuan Dorms:

Take the MRT from Songshan Airport Station and get off at MRT Technology Building Station. Guo Qing Dorm is 10-minute walk southeast from the station, while the Prince House - NTU ChangHsing Dorms a further 15-minute walk east around the campus perimeter along Xinhai Rd.

To Guo Qing Dorm and Prince House - NTU ChangHsing Dorms:

Take the MRT from Songshan Airport Station and get off at MRT Technology Building Station. Guo Qing Dorm is 15-minute walk southeast from the station, while the Prince House - NTU ChangHsing Dorms is a further 10-minute walk east around the campus perimeter along Xinhai Rd.

## Chapter 3

# Accommodation

At NTU, you can look forward to live in quality accommodations. Each semester, local and international students enjoy the convenience and affordability of our residential services. This chapter will help you find the right place to live and feel at home.



## NTU Accommodation

Exchange/visiting students have the option to live in university housing at the Prince House Dormitories (BOT) or the Guo Qing Dorm (IYC). The Prince House Dormitories have two locations: Prince House - NTU ChangHsing Dorms [ 太子學舍 - 臺大長興舍區 ] and Prince House - NTU ShuiYuan Dorms [ 太子學舍 - 臺大水源舍區 ]. They are contracted out, built and operated by the Prince Housing and Development Corp, but allocated by the NTU Student Housing Service Division. Both Prince House dorms are located just across the street from campus. The other option is Guo Qing Dorm (IYC) [ 國青宿舍 ], which was renovated in summer 2011. Guo Qing is the only on-campus dormitory for exchange/visiting students; it is located on the northeast section of the campus.

NTU aims to provide convenient and affordable housing to both international and local students. The dormitories are operated under both NTU and dormitory-specific regulations.

■ If you are found to have seriously violated any accommodation policies, you may be expelled from your dorm and Exchange/Visiting Program. Dormitory staff are under university directives to particularly enforce the following rules.

### Disruptive Behavior, Alcohol & Drugs

Under no circumstances will alcohol intoxication, possession and/or use of drugs, stealing, spitting and any other disruptive behavior be tolerated. NTU Exchange/Visiting Student Programs present a unique opportunity to learn social responsibilities; it is assumed that all dormitory residents are intelligent, aware and mature individuals. The use of alcohol by residents aged 18 and over is not prohibited but will be closely monitored. Intoxication will not be accepted as an excuse for irresponsible behavior or any infringement of university accommodation regulations or disturbance to other residents/staff.

### Noise

Every dormitory resident has the right to a reasonably quiet environment. Everyone should respect others and be considerate towards their neighbors when holding activities in the dormitory. Loud conversation or any other intrusive activity is likely to distract other residents from their studies. Furthermore, the dormitory is a communal space mostly located in dense residential areas. Please refrain from excessive noise both outside the dormitory and on dorm grounds.

### Smoking

Smoking is not permitted anywhere in or near university dormitories. Offenders will face disciplinary action.

### Guests

Guests are required to sign in at the front desk when visiting and must leave the dormitory before 11pm. No guests are allowed to stay overnight in any university dormitory.

\*National Taiwan University Student Dormitory Management Regulations

<http://dorm.osa.ntu.edu.tw/archive/archive.php?class=101>

Application

When applying for the NTU Exchange/ Visiting Student Program , you are asked whether you'll need on-campus accommodation. If you apply, you will be guaranteed a place at a university dormitory. Note that you won't be able to apply once the deadline passes. If you apply for housing, you will receive a notification from OIA to check Entry Information in our application system for the results approximately one month before the semester begins.

NTU offers a large number of rooms. Nevertheless, the total amount of rooms is limited and it is possible that your most preferred type will not be available. Regarding Prince House dormitories, university-level exchange/visiting students will be offered a place at the ShuiYuan Dorms while college/department-level exchange students will be offered boarding at the ChangHsing Dorms.

就讀於本校公衛學院以及醫學院的大陸地區交換學生若優先選擇國青，會盡量安排至離所屬學院校區較近的本地生宿舍，以方便學生上課。

All rooms are either male or female (not co-ed). Please note that your roommate cannot be chosen. In addition, we do not provide on-campus accommodation for couples or families.

If you decide to arrange private accommodation and give up or move out of the university dormitory, know that while you can reapply in the future, OIA cannot guarantee you housing again. It will be up to you to apply on your own to the Housing Office, but be aware that on-campus housing is limited.

請注意:本校因宿舍床位有限，所提供交換/訪問學生之保證宿舍資格僅限一次並不得保留，學生一旦放棄該分配結果或自行退宿，本處一概不再接受其宿舍申請。

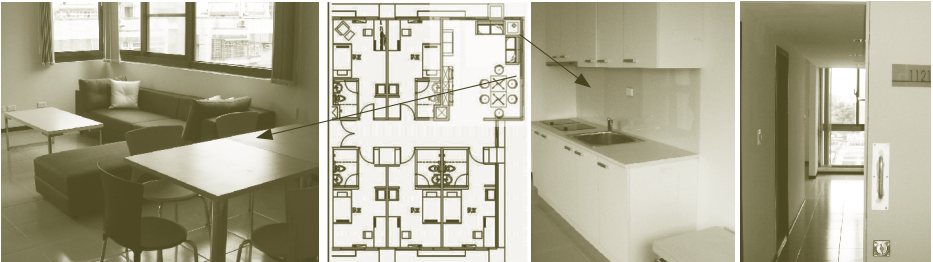
University dormitory check-in begins on September 9-10, 2014 for the First Semester, and February 23, 2015 for the Second Semester. We recommend that you try to arrange your flights to Taiwan on these dates. Dormitory volunteers will help students check-in and get acquainted with the neighborhood.

Accommodation Types

Dormitory	Room type	Fee	Description
Prince House - NTU Dorms	Single Suite with Communal Kitchen	TWD 8,800 <b>per month</b> ( water included )	A single room with a private bathroom and a communal kitchen shared among five residents
	Single Suite	TWD 7,400 <b>per month</b> (water included)	A single room with a private bathroom
	Twin Suite	TWD 4,900 <b>per month</b> (water included)	A room with a private bathroom shared by two residents
Guo Qing Dorm (IYC)	Twin Suite	TWD 19,900–22,400 <b>per semester</b> (water and electricity included; air conditioning fee excluded)	A room with a private bathroom shared by two residents
	Twin Share	TWD 11,900–12,900 <b>per semester</b> (water and electricity included; air conditioning fee excluded)	A room shared between two students, shared common bathroom

Pictures

Single Suite with Communal Kitchen in Prince House – NTU ShuiYuan Dorms



Single Suite in Prince House



Twin Suite in Prince House



Twin Suite in Guo Qing Dorm



Twin Share in Guo Qing Dorm



### ■ Extending Your Stay during Summer Vacation

During summer vacation, the university dormitories will be reserved for students participating in summer programs or other NTU activities. A limited number of rooms will still be available for exchange/visiting students. Anyone wishing to stay during summer vacation should contact the Prince House staff or the resident director at Guo Qing Dorm before June to pay the summer accommodation fee.

If you've completed your program, you must move out by the end of August at the latest; it is not possible to extend your stay at any dormitory because all rooms will need to be ready for the new incoming students.

## Prince House Dorms (BOT)

If you are offered a room in the Prince House Dorms, you will receive an email from the Prince House and be asked to pay one-month of rent in advance as confirmation. This payment is not refundable but will be transferred to your first-month rent. Your room reservation will be cancelled if you don't pay by the deadline (according to the notification mail sent by Prince House).

If you do not receive the confirmation email by the beginning of August or January, please contact the Prince House or OIA immediately.

Students who wish to stay in the Prince House Dorms are required to sign and comply with the Prince House Accommodation Agreement and Accommodation Regulations which can be downloaded from their website.

There are two buildings in the ChangHsing Dorms: Building A for male students and Building B for female students. ShuiYuan Dorms has three buildings: Building A for female students, Building B for male students, and Building C is co-ed, separated by floor (the 2nd through 8th floors are for male students, the 9th to the 14th floors are for female students, and the first floor is mixed with separate male and female wings).

### ■ Facilities

#### 1. Each Room

- Private bathroom with shower
- Single bed frames (mattress excluded)
- Study desk(s)
- Bookshelves
- Closet(s)
- Refrigerator
- Central air-conditioning
- 24-hour hot water supply
- Cable TV output
- Internet and telephone output



## 2. Common Area

Each building has a lobby, a meeting area, and dining area; the reception desk is located on the first floor. Laundry facilities (coin-operated washing machines and tumble dryers) are available on B1 in each building. The recreation room (with ping-pong tables, billiard tables, and workout facilities) can be found on the first floor of Building A.

## 3. The Following Items Are NOT Provided

- Meals
- Mattress/bedding/towels (You can buy these at the 7-Eleven next to the dormitory. There are also free used ones from previous students. Please check with the dormitory staff when you arrive.)
- Hairdryer/desk lamp/other electronic appliances
- Telephone service (Each room is equipped with an internal telephone; however, residents are only allowed to receive calls and cannot make outgoing calls.)
- Electricity card

## Important Reminders from the Prince House

- Please keep your personal area clean. When moving out, please make sure the room is in the same condition as it was when you moved in.  
居住時請注意個人環境整潔，尤其退宿時房間請確實清理，回復入住前狀態。
- Due to Taiwan's humid climate, please keep the room ventilated to prevent mold.  
臺灣氣候較為潮濕，家具與衣物容易發霉，請注意房間內通風。
- Each room is equipped with a smoke detector. When showering, please close the bathroom door to avoid setting off smoke detectors.  
房間內皆有裝設偵煙感知器，洗澡時請將浴室門關上，以免蒸氣瀰漫，觸動偵煙器發出警報。
- Visitors must follow the visiting hours specific to each dormitory. After the visitor registers at the reception desk, you must accompany the visitor in person upstairs as well as downstairs when he/she leaves.  
訪客時間請依各舍區規定，訪客於櫃檯登記資料換證後，住戶需親自至櫃檯陪同訪客上樓，離開時亦同。
- No visitors are allowed to stay overnight. Violation of Article 15 of the NTU BOT Regulations could result in your expulsion as well as the loss of your first-month's rent deposit.  
嚴禁於訪客時間後留宿，若違反「國立臺灣大學民間參與興建營運學生宿舍管理

辦法」第十五條，輔導員可勒令退宿，學生並須支付一個月租金以為違約金。

- Alcohol and loud noises are forbidden in all public areas in the dormitory. Please keep the voice level down and do not disturb others, especially at night.  
宿舍公共場所禁止酗酒，及大聲喧嘩。夜間返回宿舍路上、中庭或生活作息較晚睡等，皆須特別注意控制音量，以免影響他人。
- Smoking is forbidden anywhere in or near the dorms.  
宿舍全面禁菸，請勿在房內或其他空間抽煙，並嚴禁亂擲煙蒂。
- To ensure that students have a clear pathway and safe exit during an emergency, any storage of shoes, shoe racks or mats in the hallway is prohibited.  
房間門口走廊屬於消防安全通道，請勿擺放鞋子、鞋架、腳踏墊等雜物。
- Bring all admission documents and your passport when you check in. Submit a photocopy of the admission documents, a photocopy of your passport, and a passport-sized identification photograph.  
入住時請攜帶入學許可文件與護照正本查驗，並先行交付入學許可文件影本與護照影本及2吋照片一張。

## Check-in Procedures

### Step 1

Go to the reception desk on the first floor: someone will confirm your identity documents (passport and admission letter), room number and reservation payment.

### Step 2

Fill out and sign the following documents:

1. Accommodation Information/Room Inventory and Condition Form
2. Accommodation Agreement (3 copies)
3. Accommodation Regulation

Please also provide a copy of your passport-sized photograph (2x2-inch).

### Step 3

After completing all the procedures above, you will receive a copy of the Accommodation Agreement, Accommodation Information/Room Inventory and Condition Form, an access card, and a set of room keys. You should check all the properties based on the Use and Custody of Properties Card to determine if any items are damaged or missing. After checking, sign the Card, and return it to the dormitory reception for their records.

**Step 4**

Pay a two-month deposit at the reception desk within three days of arrival (only Taiwanese cash is accepted).

Please keep all receipts in order to facilitate the deposit refund process when checking out. The following month's rent must be paid before the 5th of each month (e.g. must pay the rent for May by April 5th). The payment sheet can be collected from the reception desk and payment can be made at local Post Office branches.

Although you cannot choose your roommate(s), you may request a room change at the front desk in the lobby by filling out the Transfer Dormitory Room Application Form before the end of every month. Transferring is limited to once a year.

**Check-out Procedures**

The standard accommodation period is counted from the day you move in until the end of your exchange semester. If you move out before your program finishes, you will be charged a penalty equivalent to one month of rent.

If you complete the exchange/visiting student program, you should follow the regular checkout procedure listed below. If you withdraw from the university or from the exchange/visiting student program you will need to adhere to an early checkout procedure.

**Step 1**

The checkout application requires at least one-month notice before completion of the program. Prepare the following documents for the receptionist:

1. A photocopy of your passport
2. Move-out application form
3. Deposit receipt (if lost, sign a deposit receipt affidavit of loss)
4. A photocopy of your graduate certificate\*

\*The Prince House accepts the official NTU Acceptance Letter as a graduate certificate for exchange/visiting students.

**Step 2**

Prepare for room inspection; if any property is found damaged or if cleanliness standards are not met, you may be fined as stipulated in the NTU Accommodation Agreement. Once the room inspection is completed, you will need to fill out the Check-out Application Form.

**Step 3**

Within a month of handing in the Check-out Application Form, students will receive a refund check. It is your responsibility to ensure that the information on record is up-to-date to facilitate the refund return.

**Contact Details**

If you wish to ship packages to Taiwan, contact the Prince House in advance and indicate your name and room number clearly on the package. The following addresses may be used when applying for your visa or entering Taiwan.

**Prince House - NTU ShuiYuan Dorms** [太子學舍 - 臺大水源舍區]

No.16-1, Siyuan Street, Taipei 10087, Taiwan (ROC) 臺北市中正區10087思源街16-1號  
(No. 16-2 for Bldg. A, No. 16-3 for Bldg. B, No. 16-5 for Bldg. C)

Contact : Mr. James TSENG 曾健世 先生

Tel: +886 (0)2 2363 1066 ext 19101

[ntusyservice@prince.com.tw](mailto:ntusyservice@prince.com.tw)

**NTU Resident Directors:**

【Building A】Ms. Jane LIN 林意真 小姐

Tel: +886 (0)2 2363 1066 ext 10130 / +886 (0)2 3366 9552

[linyc@ntu.edu.tw](mailto:linyc@ntu.edu.tw)

【Building B】Mr. Lu-Tung, CHEN 陳律通 先生

Tel: +886 (0)2 2363 1066 ext 20174

[lutung@ntu.edu.tw](mailto:lutung@ntu.edu.tw)

【Building C】Mr. Charlie CHE 車仁鵬 先生

Tel: +886 (0)2 2363 1066 ext 30157 / +886 (0)2 3366 9554

[chejenpeng@ntu.edu.tw](mailto:chejenpeng@ntu.edu.tw)

Ms. Chueh WANG 王珣 小姐

Tel: +886 (0)2 2363 1066 ext 30162

[akizuna@ntu.edu.tw](mailto:akizuna@ntu.edu.tw)

### Prince House - NTU ChangHsing Dorms [太子學舍 - 臺大長興舍區]

No.75, Sec. 3, Keelung Road, Taipei 10672, Taiwan (ROC)

臺北市大安區10672 基隆路三段75號

Contact : Ms. Amber LIANG 梁芳萱 小姐

Tel: +886 (0)2 2377 0199 ext 10129 or 20155

[ntuchservice@prince.com.tw](mailto:ntuchservice@prince.com.tw)

### NTU Resident Director:

Tel: +886 (0)2 3366 6028 / 2377 0199 ext 20153

【Building A】Mr. Huoli HSU 許火利 先生

[shlih@ntu.edu.tw](mailto:shlih@ntu.edu.tw)

【Building B】Ms. Kiki HUNG 洪玟琦 小姐

[wenchihung@ntu.edu.tw](mailto:wenchihung@ntu.edu.tw)

## Guo Qing Dorm (IYC)

Guo Qing Dorm provides double rooms for exchange/visiting students. You cannot request a single room or choose a roommate. The 1st and 3rd floors are separated by gender while the 2nd and 4th floors are co-ed with separate male and female wings.

If you are eligible for free housing offers due to bilateral agreements, you will be assigned to Guo Qing Twin Share rooms. This arrangement cannot be exchanged with other room types or dormitories. If you request to stay in Prince House, your free housing offer will be cancelled and you will be charged for Prince House housing in full.

### Facilities

#### 1. Each Room

- Two single bed frames (mattress excluded)
- Two study desks
- Two desk lamps
- Two bookshelves
- Two closets
- Air-conditioning
- Internet connection
- Telephone outlets (internal calls only)

#### 2. Common Area

- Convenience store on 1F
- Cafeteria on B1
- Dining area on B1
- Workout facilities on B1
- Laundry facilities (coin-operated washing machines and tumble dryers)
- Lounge
- Entertainment room
- Movie theater on B1

#### 3. The Following Items Are NOT Provided

- Meals
- Mattress (except for suites)
- Bedding (except for suites)
- Towels

- Hairdryer/other electronic appliances
- Telephone service (Each room is equipped with an internal telephone; however, you can only receive calls)

## ■ Check-in Procedures

Check-in is between 9am and 6pm and students are advised to arrange their arrival during office hours on check-in dates. If you cannot arrive during office hours, you must contact Guo Qing Dorm in advance.

**Step 1** Go to the administration office on the second floor of the Guo Qing Dorm. Read the NTU Accommodation Regulations and hand in the signed NTU Accommodation Agreement.

**Step 2** Pay the mandatory key deposit (TWD 1,000 for a Twin Share room). The deposit is refundable only when you complete the checkout procedure and return your keys.

**Step 3** The accommodation fee per semester will be listed on the payment sheet for Guo Qing Dorm tenants and should be paid by Registration Day.

## ■ Check-out Procedures

You are not allowed to stay longer than your exchange period and must complete the checkout procedure before moving out. If you cannot complete the checkout procedure during office hours, contact Guo Qing Dorm in advance.

**Step 1** Bring the OIA De-registration Form to the Guo Qing Dorm resident director and receive an official stamp of approval. You do not need to get the form stamped on the day of your departure; this can be done on an earlier date for your convenience.

**Step 2** Return the keys and get your key deposit back.

## ■ Contact Details

If you wish to ship packages to Taiwan, you need to arrive at the Guo Qing Dorm earlier than the packages because Guo Qing Dorm is not responsible for safekeeping. The following addresses may be helpful when applying for a visa or entering Taiwan:

### Guo Qing Dorm (IYC) [國青宿舍] (Map reference No. 94)

No. 30, Sec. 3, Xinhai Rd., Da'an Dist., Taipei 106, Taiwan (ROC)

[臺北市大安區10668辛亥路三段30號]

### NTU Resident Directors:

Office Tel: +886 (0)2 3366 9669

For female students: Ms. Katherin Feng 房佑嬭 小姐

[yuchiang@ntu.edu.tw](mailto:yuchiang@ntu.edu.tw)

For male students: Mr. Ken YU 余建華 先生

[yuken@ntu.edu.tw](mailto:yuken@ntu.edu.tw)

## ■ Off-campus Accommodation

Because university dormitories can only accommodate exchange/visiting students during the exchange/visiting period, stays are restricted to the semester period. If you plan to arrive in Taiwan earlier than the check-in date(s) or leave later than the checkout date(s), you need to look for your own accommodation. The following are some off-campus housing resources:

### Rental Information

- Student Housing Service Division [住宿組租屋小組]

Tel: +886 (0)2 3366 2266

[admdorm@ntu.edu.tw](mailto:admdorm@ntu.edu.tw)

- Tsuei Ma Ma Foundation for Housing and Community Service [崔媽媽基金會]

Tel: +886 (0)2 2365 8140

[www.tmm.org.tw](http://www.tmm.org.tw)

2F, No. 2-3, Lane 269, Sec. 3, Roosevelt Rd., Da-an District, Taipei

### Hotel Information

- NTU Hsiu Chi House (next to the Prince House - NTU ShuiYuan Dorms) [臺大修齊會館]

Tel: +886 (0)2 2363 1066 ext 40199

<http://hsiuchi.prince.com.tw>

No. 16-1, Siyuan St., Zhongzheng Dist., Taipei

- International House of Taipei [臺北國際學舍]

Tel: +886 (0)2 2910 3117

[http://emmm.tw/L3\\_content.php?L3\\_id=1962](http://emmm.tw/L3_content.php?L3_id=1962)

No. 102, Sinpo 1st St., Sindian Dist., New Taipei City

- Taipei House International Youth Hostel [臺北之家國際青年之家]

Tel: +886 (0)2 2503 5819

[www.taipeiyh.com/English/home\\_e.htm](http://www.taipeiyh.com/English/home_e.htm)

F11-1, No. 293, Songjiang Rd. (9th Ave.) Taipei

- Chientan Youth Activity Center [救國團劍潭青年活動中心]

Tel: +886 (0)2 2885 2151 ext 9

<http://chientan.cyh.org.tw/eng>

No. 16, Sec. 4, Jhongshan N. Rd., Shilin District, Taipei

- Taipei Hostel

Tel: +886 (0)2 2395 2950

[www.taipeihotel.com](http://www.taipeihotel.com)

6F, No. 11, Lane 5, LinSen North Road, Taipei

Please note that the OIA is not responsible for finding private accommodation for students.

## Chapter 4

# Studying at NTU

NTU has acquired a reputation for academic excellence and cutting-edge research, all right in the heart of Asia. This chapter guides you through academic administrative matters such as course enrollment and transcripts so that you can take advantage of Taiwan's fullest range of academic programs.





## Course Information

All exchange/visiting students can take courses offered by departments/institutes outside of their majors. NTU Online Course Information can be found at

<https://nol.ntu.edu.tw/>.

To search for a course, you need to first select the academic year. Note the different way that Taiwan counts years, which is based on the founding of the Republic of China in 1912. If you use the Chinese version of the NTU Online Course Information, 104-1 means 2015-1 (First Semester from September 2015 to January 2016) and 104-2 means 2015-2 (Second Semester from February 2016 to June 2017).

In general, lectures and examinations are conducted in Chinese. If you do not have sufficient knowledge of Chinese, you should consult the professor or instructor before enrolling in a certain course.

### Courses Taught in English

Although Chinese is the main language of instruction at NTU, there are also courses taught in English by certain colleges/departments. You may refer to NTU Online Course Information → Courses Conducted in English.

### Restrictions on Course Selection

The following courses are not open to exchange/visiting students:

1. Programs provided by the Center of Teacher Education [師資培育中心].
  2. Summer Session [暑修] or Summer College [夏季學院] courses.
  3. Practical training courses in the College of Medicine [醫學院實習課程].
- The Department of Anthropology[人類學系暨研究所] has Chinese language proficiency requirements because its courses are conducted in Chinese.
  - Undergraduate exchange/visiting students have the same priorities as junior undergraduate students. Some graduate (Master or PhD) courses are not open to undergraduate students.
  - All courses in the GMBA and EMBA program, and some required courses taught in English in the College of Management are only open for degree students during the online course selection period. If spaces remain open at the end of the online course selection period, they will be opened to other students (including exchange/visiting students)

during the add/drop period.

- Physical Education courses are worth 1 credit (if passed) and are counted toward the computation of the semester's grade point average. Students may select no more than two different PE courses per semester.
- Exchange/Visiting students enrolled in laboratory classes such as Biotechnology Core Techniques are required to pay the lab fees.
- Students cannot take courses which conflicting schedules or courses with the same curriculum number in the same semester.
- Regarding student status restrictions, please refer to the column "Limits on Course adding/dropping" for each specific course at NTU Online Course Information.

### Additional Information

#### 1. Course Curriculum Number

Curriculum numbers are 4-digit numbers prefixed with abbreviated department names. The first digit of the basic number indicates the target students in terms of year of study.

Basic numbers	Note
<b>1000-1999</b>	Courses for freshmen
<b>2000-2999</b>	Courses for sophomores
<b>3000-3999</b>	Courses for juniors
<b>4000-4996</b>	Courses for seniors
<b>4997-4999</b>	Bachelor's thesis
<b>5000-5999</b>	Upper division courses or courses for 5th year students in the School of Medicine, the School of Dentistry and the School of Veterinary Medicine
<b>6000-6999</b>	Courses for 6th year students in the School of Medicine and the School of Dentistry
<b>7000-7998</b>	Courses for Master's students or courses for the 7th year students in the School of Medicine
<b>7999</b>	Master's thesis
<b>8000-8998</b>	Courses for PhD students
<b>8999</b>	PhD dissertation



## 2. Class Location

Most courses are held on the main campus; their location numbers are usually shown on the NTU map (see the appendix). Courses offered by the Colleges of Social Science, Medicine and Public Health are often held on those Colleges' branch campuses. Please take note at the class location when enrolling in classes.

## 3. Course Units and Hours

This information applies to class times, which can be found under "schedule classroom" on the NTU course information website.

For instance, Mon 78 stands for Monday 15.30-17.20.

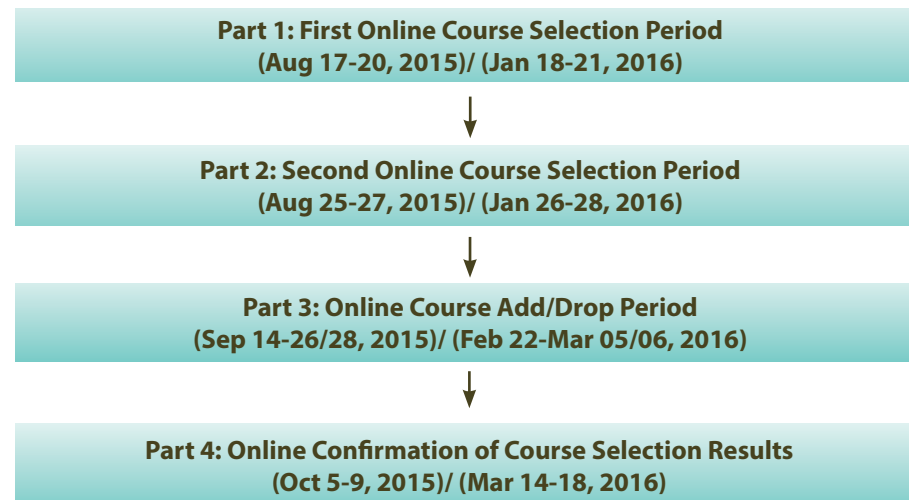
Code	Hours	Code	Hours	Code	Hours
0	07.10-08.00	@	12.20-13.10	9	17.30-18.20
1	08.10-09.00	5	13.20-14.10	A	18.30-19.20
2	09.10-10.00	6	14.20-15.10	B	19.25-20.15
3	10.20-11.10	7	15.30-16.20	C	20.25-21.15
4	11.20-12.10	8	16.30-17.20	D	21.20-22.10

# Course Enrollment

## OIA Suggestions for Exchange/ Visiting Students

- Both local and exchange/visiting students are eligible for NTU's Online Course Selection System. For questions regarding course selection or course description, please consult directly with your NTU student volunteer or the instructor/department.
- Please read the Guidelines for Course Selection and Enrollment provided by the Office of Academic Affairs at NTU Online Course Information website.
- You can create your own class schedule at the NTU Online Course Information website to help you plan and ensure that your classes do not overlap. **Please note the class schedule is solely a reference; you still have to enroll in the courses.** To complete the online course selection, you need to log into the course selection system and import your class schedule by inputting the information class-by-class.

## The Course Enrollment Process Consists of Four Parts



The process begins with the First Online Course Selection Period on August 17 for the First Semester and on January 18 for the Second Semester. Please refer to Appendix: NTU Academic Calendar 2015/2016 for detailed dates concerning course registration.

### Part 1: First Online Course Selection Period [ 初選第一階段 ] (Aug 17-20, 2015)/ (Jan 18-21, 2016)

Visit MyNTU and find "Online Course Selection System" [ 網路選課系統 ] in "Courses" section. The User ID is your NTU student ID number. The default password is a lower case "a" plus your date of birth. For example, if you were born on January 22, your password would be a0122.

### Part 2: Second Online Course Selection Period [ 初選第二階段 ] (Aug 25-27, 2015)/ (Jan 26-28, 2016)

You may log in to the online course selection system to check your final course results after the 1st Online Course Selection Period. You may check if any course is still available by entering the 5-digit Course Serial Number. If the course is full or unavailable, you will not be able to add it to your list at this stage.

**Part 3: Online Course Add/Drop Period [ 加退選 ]****(Sep 14-26/27, 2015)/ (Feb 24-Mar 05/06, 2016)**

After classes begin, you may attend all the classes that you wish during the first two weeks while simultaneously adding/dropping courses online. Under certain circumstances, students may download and complete the "Petition of Instructor's Consent for Adding Courses" in the third week of classes to add courses manually.

**Part 4: Confirm Course Selection Results Online [ 確認選課結果 ]****(Oct 05-09, 2015)/ (Mar 14-18, 2016)**

You must confirm your course selection results online, regardless of whether you add/drop courses during Part 3 in the fourth week after classes begin. Please visit "myNTU" and click on "Course Selection Results" in the "Courses" section, and print out the results for your records. For those who fail to confirm the results, the Office of Academic Affairs will not accept any appeals, even if there are mistakes or errors in the results.

If your course selection result is not correct, please report it to the [Undergraduate Academic Affairs Division \[ 註冊組 \]](#) or the [Graduate Academic Affairs Division \[ 研教組 \]](#) before the deadline (see Chapter 1 for contact information).

**Withdraw from Selected Courses [ 停修 ]****Deadline: Dec 11, 2015/ May 20, 2016**

Under certain circumstances, students are allowed to withdraw from 1 course for each semester after the Add/Drop Period. You should have the withdrawal form (available at the Office of Academic Affairs) signed by both the instructor and the head of your department, and then submit it to the Office of Academic Affairs no later than the deadline. Once you withdraw from a course after the Add/Drop deadline, a mark of "W" (withhold) will be shown on your official academic transcript. Please note that if you stop attending a course without following the course withdrawal procedure, you will receive a grade of "F" or "X" on your transcript.

**Learning Chinese****NTU General Chinese Course**

All NTU exchange/visiting students are eligible to take a NTU General Chinese Course, which is a regular academic course with credits. If you select your willingness to enroll in a NTU General Chinese course on the application form, you will be automatically enrolled after you complete the registration and placement test. We currently offer courses at a variety of levels. Students are assigned to an appropriate level after a placement test. There is no need to select the General Chinese Course in Online Course Selection System.

Your Chinese placement test results will appear on the NTU course selection system one week after the placement test. Please make sure to "confirm" your results on the system as soon as possible. Any time conflicts with your class schedule is not allowed. If you would like to add or drop the course, please follow NTU course selection regulations.

If you are taking the General Chinese Course at NTU for the first time, you must complete the registration and take the placement test.

**Important dates (First Semester)**

Week One	
Sep 13	General Chinese Course Registration & Placement Test at NTU Chinese Language Division
Sep 20	1) Students must confirm their assigned class on the Course Selection System 2) Students can check their assigned course level at OIA website.
Week Two	
NTU General Chinese Course	
Sep 21	General Chinese Course begins
Sep 25	Deadline to switch class with permission number and instructor's permission
Sep 26	Deadline of adding classes on the Course Selection System
NTU Enhancing Course	
Sep 22	Enhancing Course begins
Sep 24	Deadline to switch class with permission number and instructor's permission
Sep 26	Deadline of adding classes on the Course Selection System
Week Three	
Sep 27	Deadline of dropping classes on the Course Selection System
Sep29 - Oct 2	Application period for "manual course add"
Sep29 - Dec 11	Application period for class withdrawal

### Course Information

Course Name	General Chinese Course		Enhancing Chinese Course (Optional for those who are also enrolled in the General Chinese Course)
Levels Offered	Elementary 1-3 Intermediate 1-3 Advanced		Elementary High-Intermediate
Students per class	15–25		15–25
Academic credits	3		1
Class Duration	6 hours per week (17 weeks)		4 hours per week (17 weeks)
Class time	Elementary / Intermediate /Advanced Levels	Mon, Wed, Fri: 8:10 to 10:00	Tue, Thu 8:10 to 10:00
	Elementary Levels	Mon, Wed: 18:30 to 21:15	
	Intermediate/ Advanced Levels	Tue, Thu: 18:30 to 21:15	

#### Note:

1. If you are taking the NTU General Chinese Course in the first semester of 2014/15 and will continue studying in the second semester at NTU, you will be assigned to a suitable class next semester. The assigned class will be shown on your NTU course selection result by March 01. Please check the result on Sunday, March 01. For the course add and drop, please follow the above NTU course selection regulations and schedule.
2. Morning and evening classes offer the same content at the same level. They only differ in their class time.
3. General Chinese Courses at NTU usually award no more than three credits; however, your home institution may reevaluate or determine your transfer credits differently.
4. Enhancing Chinese Courses at NTU award one credit; however, your home institution may reevaluate or determine your transfer credits differently.
5. Your Chinese placement test results will appear on the NTU course selection system on March 01. Please make sure to “Confirm” your results on the Course Selection System as soon as possible. If you would like to add or drop the course, please follow NTU course selection procedure.
6. If you have any time conflicts between General Chinese Course (and Enhancing Course)

and other NTU courses (even one-hour conflict is not accepted by the system—both the classes which conflict with each other will be both cancelled automatically), please follow the NTU course selection regulation to drop and add classes by deadline. Firstly ask for the permission number from the new teacher -> drop the class you do not want online -> add the new class online. The deadline for adding classes online is 12:00 noon on March 7th and the dropping is 08:00 a.m. on March 8th.

7. Those who do not attend the General Chinese Course are not able to take the Enhancing Course.

### Other Chinese Programs

If you are looking instead for an intensive Chinese course providing personalized instruction in a small class, we recommend you consider the following fee-paying programs:

Program Name	Chinese Tutorial Course
Level	Elementary Intermediate Advanced
Students per class	3–4
Academic credits	You will be awarded a Certificate of completion at the end of the program
Hours per week	15 hours per week (14 weeks)
Tuition	TWD 75,000
How to apply	For further information please contact CIE <a href="mailto:ntucie@ntu.edu.tw">ntucie@ntu.edu.tw</a>

#### Note:

1. Credit transfer should be determined by your home university.

## NTU Credit Points and Grading System

### Credits

The credits required for an undergraduate/graduate degree vary among departments. Generally, students complete at least 128 credits for a bachelor's degree and at least 24 credits for a master's degree.

The number of credits awarded in NTU courses is based on the total class hours in a semester: 1 credit is usually equal to 1 hour of lecture each week, 18 weeks per semester

(midterm and final exams included). A full-time undergraduate student at NTU should take a minimum of 15 credits each semester (a 6-credit reduction may be allowed under certain conditions). Exchange students are required to take at least 2 courses or 4 credits at NTU.

### ■ Grading System

Letter Grading System	Definition	Grade Points	Conversion Scale
A+	All goals achieved beyond expectation	4.3	90-100
A	All goals achieved	4.0	85-89
A-	All goals achieved, but need some polish	3.7	80-84
B+	Some goals well achieved	3.3	77-79
B	Some goals adequately achieved	3.0	73-76
B- (passing grade for graduate students)	Some goals achieved with minor flaws	2.7	70-72
C+	Minimum goals achieved	2.3	67-69
C	Minimum goals achieved with minor flaws	2.0	63-66
C- (passing grade for undergraduate students)	Minimum goals achieved with major flaws	1.7	60-62
F	Minimum goals not achieved	0	59 and below
X	Not graded due to unexcused absences or other reasons	0	0
W	Withdrawal		
NG	No grade reported		
IP	In progress		
TR	Transfer credit		
EX	Exempted		

### ■ Credit Transfer

To transfer credits back to your home university, please consult with the relevant administration at your home university.

## Registration

Exchange/Visiting Student Registration for the First Semester is Sep 12, 2014 between 9.30am-noon and 1.30-4.00pm. The Second Semester registration for incoming students is Feb 24, 2015. Please make sure that you complete the following procedure in order to be officially registered as an NTU exchange/visiting student. Your NTU student volunteer can also assist you during registration.

For college or department-level exchange students, please consult your host college/department office directly because your registration is separate.

### ■ Registration Procedures for the 1st Exchange Semester

Registration is held at the OIA office for the convenience of newcomers students.

#### Step 1

You will receive a registration form and payment sheet at the Orientation Day reception desk (Sep 11, 2014/ Feb 25/26, 2015). If you cannot attend orientation, please find your regional manager at OIA to get your documents on registration day.

#### Step 2

Please bring your payment sheet to either the convenience store (e.g. 7-Eleven) or ChungHwa Post on campus and make the following payment(s):

- Campus Internet Access Fee: TWD 400/semester for those who live off-campus or at BOT Prince House Dorms and TWD 600/semester for others.
- \* The Campus Internet Access Fee is mandatory for all students; the benefits include an NTU email account and access to NTU wireless Internet and school computing facilities.
- Tuition fee ([for visiting students](#))
- \* NTU Visiting Students are required to pay the Program Fee upon applying, and the Tuition Fee at any bank or post office in Taiwan by registration.

#### Step 3

Please go to OIA and present your payment receipt to your regional manager. You will then receive your NTU student ID card if all required application documents have been submitted. The registration procedure is complete when you finish the above procedures and return the registration sheet to OIA.

Students who are taking courses from the registered department/institute are strongly advised to visit their host department office to inform them of their arrival at NTU.

## Registration Procedures for Students Who Remain through the 2nd Semester

The following information is important for students whose exchange period is one full year.

### Step 1

If you are staying for one year or have extended your exchange/visiting period, you must download and print out the 2nd semester payment sheet. You can find this sheet in "Tuition and Miscellaneous Fees and Payment" [學雜分費繳費及證明] in the "Students" section on "myNTU" (log in with your NTU student ID number and password). You can pay the fees at any convenience store or ChungHwa Post before Feb 24, 2015 for the second semester. If the housing fee needs to be modified, please confirm the change with the Student Housing Service Division first before you pay.

### Step 2

For undergraduate exchange/visiting students, please go to the Undergraduate Academic Affairs Division (Room 106, Administration Building) with your payment receipt to obtain an official registered stamp on your NTU student ID card. For graduate exchange/visiting students, please visit the Graduate Academic Affairs Division (Room 210).

\* All NTU students are required to complete the registration procedure for each semester before NTU classes begin.

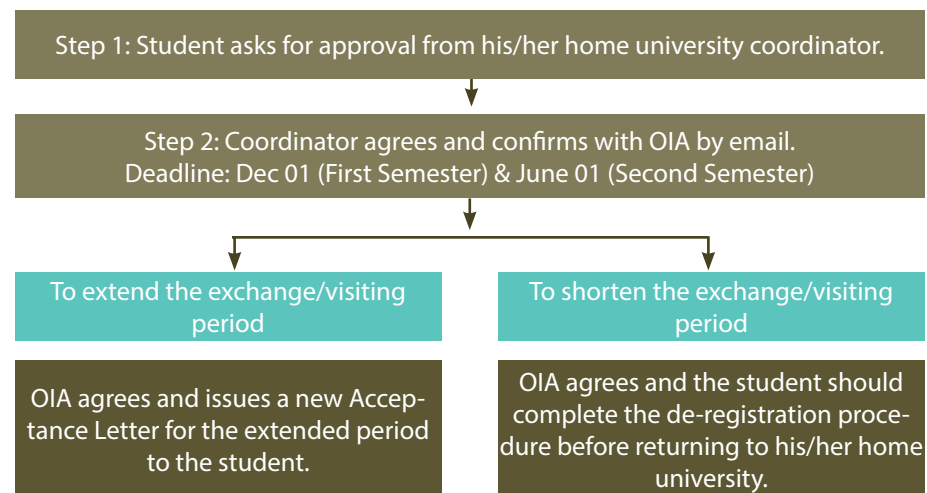
## Change of Exchange/ Visiting Period

To extend or shorten your exchange/visiting period, you must apply before the deadline (December 01 for the first semester and June 01 for the second semester) and follow the procedure below:

If you are an exchange student, approvals from both NTU and your home university are required to extend or shorten the exchange period. An extension request will be considered in accordance with the situation. If there are no more spaces available in the program, an extension will not be approved.

If you are a visiting student, and you wish to extend the visiting period, you may contact the OIA directly.

The maximum exchange/visiting period is one academic year. If you have already applied for a one-year exchange/visiting program, no further extension will be approved.



## NTU Scholarship

Exchange/Visiting students are not eligible for the Ministry of Education Taiwan Scholarship. NTU offers scholarships to students from universities that have bilateral scholarship agreements with NTU. To apply for a scholarship, you must first be nominated by your home university. The applicable universities are shown below:

Country	University
Germany	Freie Universität Berlin
	Ruprecht-Karls-Universität Heidelberg
	Karlsruher Institut für Technologie
	Universität Tübingen
	Ulm University
Japan	Soka University
	Waseda University
Spain	Complutense University of Madrid

The NTU Scholarship offers a stipend of TWD 12,000 per month for a maximum of 10 months (September to January for the First Semester and February to June for the Second Semester). According to the Ministry of Education guidelines, all scholarships must be transferred to ChungHwa postal accounts. Therefore, scholarship awardees should open a ChungHwa postal account as soon as possible once arriving in Taipei. The scholarship will then be transferred to the awardees' postal account by the 10th of each month.

If you enroll in the First Semester, the scholarship of September and October will be issued altogether in October; if you enroll in the Second Semester, the scholarship of February and March will be issued altogether in March.

[請注意第一學期9月之獎學金將統一與10月一起發放，第二學期入學者2月之獎學金將統一與3月一起發放]。

If you leave Taiwan before your exchange period ends, your scholarship for the remaining months will be cancelled automatically.

## Before Leaving NTU

All exchange/visiting students should complete the De-registration Procedure online before leaving NTU.

### Step 1

Log in the OIA online de-registration system for exchange/visiting students and select "Online Deregistration Form" and follow the instructions. You will be asked to fill in the information regarding your departure itinerary, including your flight schedule and dormitory checkout date. Please make sure that you return all books borrowed from the NTU library. You should start the dormitory checkout process as well. After completing the online procedure, you will be able to download and print out your de-registration form.

### Step 2

Follow the instructions on your de-registration form. Make sure you bring your NTU student ID card to the Office of Academic Affairs to invalidate your student ID (it can still be used as an Easy Card but without student status) before leaving NTU.

### Step 3

Turn in your deregistration form to your OIA manager once you have completed the above procedures. Please remember to upload your exchange report or your blog to the OIA website within two months after your exchange period. Without the deregistration form and exchange report/blog, your deregistration procedure will be considered incomplete and NTU will not send your official transcript.

Exchange reports/blogs will be shown on the OIA website as useful information for prospective students. You may also access to the de-registration system and upload your exchange report/blog. Please avoid mentioning things that you are not willing to share openly in the report.

Online Deregistration system:

OIA website > Study at NTU > Incoming Exchange Students > Information for Incoming Exchange Student > Leaving NTU > Online De-registration System



## Grades and Official Transcripts

A few weeks after final exams, you will be able to check your semester grades online at “myNTU”. Click on “Grades Inquiries” in “Students” section. The grades for the courses in which you were enrolled may not all be available at once since instructors may delay submitting grades to the Office of Academic Affairs. However, all grades should be available by the end of summer/winter vacation.

OIA will send 2 copies of your official transcript (one for you and one for your home university coordinator), in both Chinese and English, to the international office at your home university by registered mail if you completed the de-registration procedures.

It will take one to two months after your exchange period ends for the transcripts to arrive; it may take longer depending on when all students’ final grades become available.

For visiting students who apply individually, OIA will send both copies of your transcript to the mailing address you provided on your application.

If you need copies of your transcript when you are still in Taiwan (during your exchange), you can apply for transcripts at the printing machine outside the Undergraduate Academic Affairs Division or the Graduate Academic Affairs Division. Enter your student ID number and four digits of your birth date to log in. For example, if you were born on January 22, your password would be 0122.

OIA will send 2 copies of your transcript free of charge. For extra copies (TWD 20 each) after leaving Taiwan, you can apply via the Online Transcript Order System (myNTU→Students→Curriculum) with the following information:

- Student ID number
- ID number (exchange/visiting students can just type student ID number)
- Date of birth

If you have any questions concerning your transcript, please contact the Office of Academic Affairs directly by email.

Undergraduate students: [chiajin@ntu.edu.tw](mailto:chiajin@ntu.edu.tw)

Graduate students: [graduate@ntu.edu.tw](mailto:graduate@ntu.edu.tw)

# Chapter 5

## Campus Life

This chapter has a range of useful tips and information relating to your stay.



## Facilities

### ■ Global Lounge

Hours of Operation: Monday to Sunday, 8am to 10pm

During summer and winter vacations: Monday to Friday, 8am to 5pm

The Global Lounge was jointly established by OIA and the Office of Student Affairs. It provides a satellite TV wall with live broadcasts from a number of global channels, as well as an international conference room that can be reserved for meetings. There is also an open area meant to facilitate cultural exchange between international and local students.

The Global Lounge student management team is comprised of a number of student clubs that plan activities, manage rules and regulations, maintain the website and provide various other services. You will find student assistants who can speak fluent English and who will be happy to provide advisory services regarding life on campus and studying abroad.

### ■ Main Library [總圖書館]

Situated at the end of NTU's well-known Royal Palm Avenue, the General Library is NTU's main library. It is the largest university library in Taiwan. There are also two branch libraries: the Medical Library and the Law and Social Sciences Library. With its rich collection of more than 2.4 million volumes and comfortable atmosphere, the General Library has become a popular place for students to hang out and study between and after classes. On the fourth floor, there is a Multimedia Center containing a large collection of classical films and audiotapes. On the B1 level, there is a large, comfortable 24-hour study room.

You will be asked to present your student ID card when you enter the library.

### ■ Center for Teaching & Learning Development (CLTD)

[教學發展中心]

The CLTD aims to provide useful information and support to lend more depth to your studies at NTU. The Center holds various activities such as Learning Strategies Workshops, Teaching Workshops, and Study Group Projects. In addition, the CLTD offers a large variety of learning consultations for courses such as Economics, Statistics, Calculus, Chemistry and Physics. Visit the CLTD website to make an appointment.

The CLTD has established two Learning Commons equipped with consultation rooms, meeting rooms and a cozy open space available for group studies and discussion. They are located on the B1 level of the General Library and on the fourth floor of the Liberal Education Classroom Building respectively.

The main office of the CLTD is on the fifth floor of the Liberal Education Classroom Building.

### ■ Computer and Information Networking Center [計資中心]

The Computer and Information Networking Center offers 24-hour free computing service for NTU students. The Center is secured by gate control, so remember to bring your student ID card.

In the Center, you can surf the Internet and run various kinds of applications. Simply login at a computer using your student ID number and the password you've set for your NTU email.

Black and color laser printing services are both available. NTU offers every student a free printing quota worth TWD 100 each semester. After your printing quota is used up, you can add value at the counter. Note that an unused unit cannot be refunded or transferred to another user's account.

The Center applies strict rules against pornographic websites and playing games. Violations will result in the suspension of your computer access rights.

If you have any questions, please talk with the employees at the counter.

## ✉ NTU Mail 2.0

Every student has an email account with 300 MB of web space.

Visit “myNTU > Students > NTU Mail” to activate it and change your password. Your account is your student ID number (student ID @ntu.edu.tw); your initial password is the letter “a” followed by your birth month and day in Arabic numerals (MMDD). For example, if your date of birth is January 30, then the initial password is a0130. This NTU account will also give you access to several other online services at NTU.

## 💻 NTU Campus Wireless LAN Services [臺大校園無線網路服務]

Every NTU student, employee and faculty can access the NTU Campus Wireless Service. You may access the “ntu” or “ntu\_peap” network through your NTU email account and password. Your device will automatically connect to the network after configuration. Visit “Computer and Information Networking Center” website for detail.

## ■ Health Center [保健中心]

The Health Center on the main campus is staffed by NTU hospital. It is at the end of Royal Palm Avenue, near the General Library. The Center provides various medical services, including: family medicine, ophthalmology, dermatology, otolaryngology, gynecology, dentistry and psychiatry. Other services, such as common blood tests, pap smears, dental scaling, abdominal sonography, physical therapy and plain x-ray studies are also available. We recommend that you check the clinic schedule in advance to make an appointment online, by telephone or in person.

### Fees charged:

- Students with NTU Student IDs: no registration fee
- Students with National Health Insurance Card (NHI Card): co-payment of TWD 50.
- Students with no NHI Cards: full payment of TWD 350.
- Fees for medicine and other special exams are not included in the general payments.

### Clinic Hours:

- Monday – Friday
- 9:10 to 11:40 AM
- 2:10 to 4:40 PM

**Emergency Hot Line:** +886 (0)2 3366 9595

**Online Registration System:** myNTU > Resource > Health Center Online Appointment

### On-site Registration:

#### Monday – Friday

- Morning clinic: 8:20 to 11:30 AM
- Afternoon clinic: 1:00 to 4:30 PM

## ■ Sports Center [綜合體育館(新體)]

Studying at NTU means that you have access to an impressive range of well-maintained sports and exercise facilities. Managed by the Athletic Department, the NTU Sports Center (The “New Gym”) consists of a swimming pool, a gymnasium, badminton courts, squash courts, table tennis, etc. To use certain facilities, NTU students need to pay maintenance fees (except for students enrolled in particular Physical Education courses). The outdoor track and field, the basketball court, the tennis court, and the football field are situated next to XinSheng South Road.

## ■ Student Counseling Center [心輔中心]

Located across from the Student Housing Service Division, the Student Counseling Center promotes a multidirectional approach to mental health and psychological well-being. It offers various services, such as individual counseling, group counseling and workshops, mental health surveys, and psychological assessments.

You can also meet with an English counselor after making an appointment at NTU Student Counseling Center. To make your appointment, simply visit the Counseling Center or sign up online.

Contact: Ms. Wei-Yu, CHEN [陳威宇]

Tel: +886 (0)2 3366 3237

[weiyuchen@ntu.edu.tw](mailto:weiyuchen@ntu.edu.tw)

## ■ Disability Support Services [資源教室]

The Office of Disability Support Services offers extra support to any student with physical challenges. The current range of services includes counseling, academic tutoring, assisting equipments, arrangements of special exams and classroom settings, etc.

## Facebook Group for International Students

You may join this Facebook group to meet other international students in NTU for all kinds of information you need.

[www.facebook.com/groups/NTUintstudent/](http://www.facebook.com/groups/NTUintstudent/)

## Campus Map

Afraid of getting lost on campus?

To figure out your way around campus, you may find the latest map from <http://map.ntu.edu.tw/>.

There are also iNTU applications (for iOS and Android) that campus members and visitors can download. They contain a directory, list of events, a calendar and other map services.

## In an Emergency

In the event of an emergency, students are advised to seek help through the following methods:

1. Call the 24 hr University Assistance below.

On-campus Emergency (Campus Security 24HR)	+886 (0)2 3366 9110
Student Emergency Assistance (Student Safety Division 24HR)	+886 (0)2 3366 9119

2. Use Campus Emergency Phones:

There is no need to dial; just pick up and say your emergency.

3. Dial 119 or 110 directly from any local landline or mobile phone for ambulances and fire engines if necessary.

Service Units	Police	Fire Departments
Phone	110	119
Services summary	Criminal offence, traffic accidents and other incidents requesting police assistance.	Fire, assisting accident casualties and other emergencies requesting urgent assistance.

\* Call **0800 024 111** for Free Trilingual Help (Chinese, Japanese, English). Operators are standing by 24 hours a day to provide both routine information on living in Taiwan and help during crises.

## ■ Medical Care

If you need first-aid treatment or want to visit a doctor, you can visit the NTU Health Center on campus. You can make an appointment by online or on-site registration. In case of more complicated medical problems, you can visit the NTU Hospital. If you have a medical emergency, do not hesitate to call our emergency hotline: +886 (0)2 3366 9595 (office hours only, 8am to 5pm), and then make a report to your dorm counselors.

### NTU Hospital [國立臺灣大學醫學院附設醫院(臺大醫院)]

MRT: NTU Hospital Station

No.7.ChungShan South Road, Taipei City [臺北市中山南路7號]

Tel: +886 (0)2 2312 3456 or +886 (0)2 2356 2264 (ER)

## Lost and Found

If you find valuables that do not belong to you, please turn them in to the Student Assistance Division of the Office of Student Affairs in Room 111 on the first floor of the Administration Building. Likewise, if you lose anything on campus, contact the Student Assistance Division online to report or send an email.

**Website of lost-and-found services:** NTU website > Announcement > Category "Lost and Found"

Tel: +886 (0)2 3366 2048-52

If you lose things off campus, please contact the local police first for missing items; you may also report the incident first to Campus Security and then to the police station on Roosevelt Road. If your ARC is missing, we advise you to first report it to the Foreign Ministry of Da-An Police Station and then get a renewal at the National Immigration Agency in your locality.

#### **Roosevelt Road Police Station**

No. 115, Sec. 4 Roosevelt Rd., Taipei City

Tel: +886 (0)2 2735 5761

#### **Da-An Police Station**

No. 2, Sec. 3, Ren-Ai Rd., Taipei City

Tel: +886 (0)2 2325 9850

### ■ **Renewal of Student ID card:**

If you lose your Student ID card and need to apply for a new card, simply:

1. Log into “myNTU” Services to register your Student ID card lost.
2. Visit the Cashier Division and pay the renewal cost of TWD 150, and then bring the receipt to apply for a new card at the Academic Affairs Division.

Because the online system to renew a student ID card is only available in Chinese, please ask your student volunteer to help you fill in the information required or visit the Office of Academic Affairs for assistance.

For undergraduate students:

**Undergraduate Academic Affairs Division** [註冊組]: +886 (0)2 3366 2388 ext 213

Room 106, 1st floor, Administration Building

For graduate students:

**Graduate Academic Affairs Division** [研教組]: +886 (0)2 3366 2388 ext 403

Room 210, 2nd floor, Administration Building

## **Bicycles and School Shuttle**

### ■ **Bicycles**

Bicycles are used by most students on campus because they are the most convenient. There is a bike shop next to the College of Liberal Arts, where you can buy a new bicycle and have your bicycle repaired. There are also bike sellers on Xinhai Road (辛亥路). One of the best deals for exchange students is the second-hand bike auction held several times a semester at the Shuiyuan Campus [水源校區].

Only registered bikes can be parked on campus. Register your bike and then attach the campus ID sticker to your bike then park in the marked parking spaces. Bicycles parked illegally may be towed to the Shuiyuan Campus.

You can register your bike online at [臺大腳踏車管理系統] or complete the registration process at the office by the bicycle pound on the ShuiYuan campus.

### ■ **School Shuttle Bus**

If you are commuting between the Main Campus and the School of Medicine, the School of Social Sciences, or the Academia Sinica, there is a convenient school shuttle bus that you can ride free of charge by simply showing your NTU student ID to the driver.

The school shuttle bus stops at the Fu Bell on the main campus and at the College of Social Science and the College of Medicine on the branch campuses. The bus runs from Monday to Friday from 7am to around 6pm (with no operation on national holidays, school holidays, or winter and summer vacations).

You can download the campus shuttle bus schedule from the Office of General Affairs' website.

Or contact:

Ms. Jhih-Jyung JHENG, General Services Division for the Main campus +886 (0)2 3366 2237

Mr. Shi-Lin CHEN, College of Social Sciences +886 (0)2 2351 9641 ext 242

You can also easily take the MRT to reach the NTU campuses by yourself.



## Student Organization & Campus Activities

There are approximately 450 student clubs and societies at NTU. According to their nature and activities, they fall into 8 different categories: autonomous, academic, entertainment, service, arts, social, mixed, and physical fitness.

**Tip 1:** In March and September of each year the University organizes a Student Club Expo [學生社團博覽會]. Visit the Student Activity Division [課外活動組] website or NTU global lounge website for details.

**Tip 2.** NTU International Students' Association (NTUISA) [國際學生協會]

NTUISA consists primarily of international degree students but welcomes exchange and visiting students. NTUISA arranges the orientation reception and regularly holds activities to help new international students adapt to the environment and to provide them with opportunities to interact with one another. During the semester, NTUISA hosts short field trips, sports events and holiday celebrations.

[ntuisa.tw@gmail.com](mailto:ntuisa.tw@gmail.com)

## Working/Employment

Exchange/Visiting students are not allowed to work in Taiwan because they do not fill the requirements to obtain a work permit. If you hold a job without a work permit, you can be fined TWD 30,000 to 150,000. However, it is acceptable for students to complete an unpaid internship or volunteer work.

## Transportation

### ■ Taipei Metro/ Mass Rapid Transit (MRT)

You can take the [Taipei MRT](#) at Gongguan Station on Roosevelt Road with your NTU student ID card – it can function as an Easy Card.

The [Easy Card](#) is a prepaid, rechargeable transportation card, which can be used on all Taipei buses, MRT trains, metro shuttle buses, and at Taipei Public Parking lots. It can be purchased at all MRT stations, and at most convenience stores in the Greater Taipei Area.

### ■ Taipei Bus

Buses in Taipei can take you to many more places than the MRT does. To get to NTU by bus, we recommend that you arrive at your bus stop 10 to 15 minutes in advance in case traffic is congested during peak hours.

### ■ Long Distance Bus

You can purchase long-distance bus tickets directly from the bus driver in cash (with no change given), or at counters of the Main Bus Station located next to the Taipei Railway Station (where change is given).

### ■ Taiwan Railway

The [Taiwan Railway](#) provides extensive rail services, including services to major sightseeing regions, around Taiwan at competitive prices. Two lines travel down the west coast, three lines cross the north, and several other lines serve the island's southern and eastern regions.

### ■ Taiwan High Speed Rail

The [Taiwan High Speed Rail](#) has operated since 2006. It only takes about 1.5 to 2 hours to travel from Taipei to Kaoshiung's Zuoying Station.

## Other Information for International Students in Taiwan

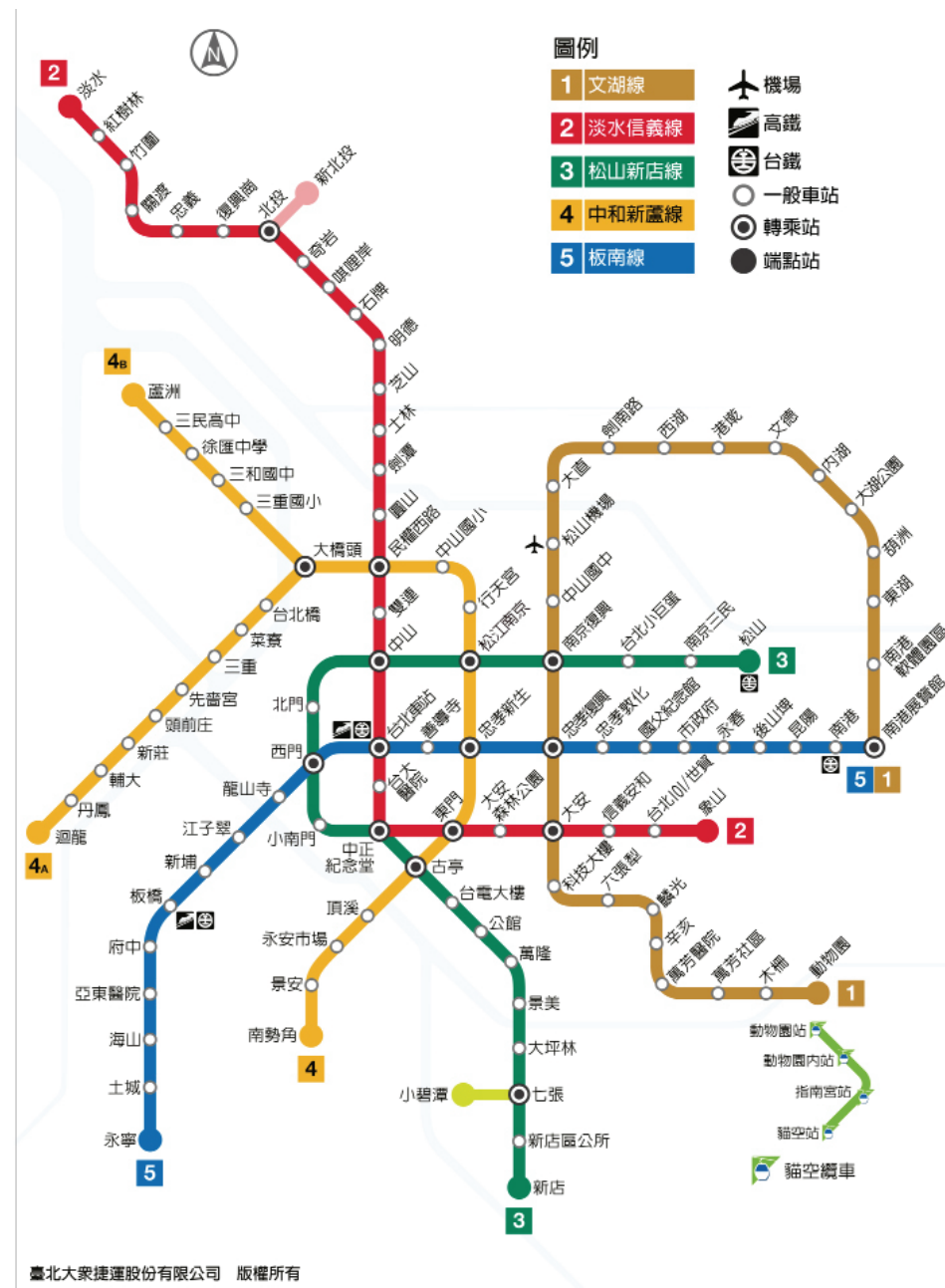
Further details on a wide variety of topics are available via online government publications such as the Handy Guide for Foreigners.

Some other useful resources for foreigners in Taiwan:

1. <http://iff.immigration.gov.tw> (Official Government Website)
2. Service Hotline +886 0800 024 111
3. [www.tealit.com](http://www.tealit.com) (Has articles, teaching resources, and apartment listings for those who wish to teach and live in Taiwan.)
4. [www.communitycenter.org.tw](http://www.communitycenter.org.tw) (The Community Services Center, providing counseling services for a wide range of aspects on a 24/7 basis)

# Appendices

## Taipei Metro Route Map



## 2015/2016 NTU Academic Calendar

### First (fall) Semester

2015		
August	01	First Semester course information available online
	17-20	First online course selection period
	25-27	Second online course selection period
September	08-09	Airport shuttle service available
	08-09	Dorm check-in begins
	10	Orientation for new international students
	11	Registration for new international students
	12	Welcome party
	13	General Chinese Course registration & placement test
	14	First Semester classes begin Online course add/drop period begins
	26	Deadline to add online courses
	27	Deadline to drop online courses
	28	Mid-Autumn Festival (holiday)
October	05	Course selection results available online
	09	Deadline for confirming course selection results
	09-10	National Day (holiday)
November	08	NTU Study Abroad Fair
	09-13	Midterm exam period
	15	University Anniversary (no class)
December	11	Deadline for course withdrawal
2016		
January	01	New Year's Day (holiday)
	08	First Semester classes end
	11-15	Final exam period
	18	Winter Vacation begins

### Second (spring) Semester

2016		
January	03	Second Semester course information available online
	18-21	First online course selection period
	26-28	Second online course selection period
February	07	Chinese New Year's Eve
	08-14	Chinese New Year Holiday
	17	Airport shuttle service available Dorm Check-in Begins
	18	Orientation for new international students
	19	Registration for new international students
	20	General Chinese course registration and placement test for international students
	22	Second Semester classes begin Online course add/drop begins
	28-29	Peace Memorial Day (holiday)
March	05	Deadline to add online courses
	06	Deadline to drop online courses
	14	Course selection results available online
	18	Deadline to confirm course selection results
April	1-5	Spring Break (no class)
	18-22	Midterm exam period
May	20	Deadline for course withdrawal
June	9-10	Dragon Boat Festival (holiday)
	17	Second Semester classes end
	20-24	Final exam period
	27	Summer Vacation begins

# NTU Academic Programs

## College of Liberal Arts 文學院

Chinese Literature 中國文學系

Foreign Languages and Literatures 外國語文學系

History 歷史學系

Philosophy 哲學系

Anthropology 人類學系

Library and Information Science 圖書資訊學系

Japanese Language and Literature 日本語文學系

Drama and Theatre 戲劇學系

Art History \* 藝術史研究所

Linguistics \* 語言學研究所

Musicology \* 音樂學研究所

Taiwan Literature \* 臺灣文學研究所

Graduate Program of Teaching Chinese as a Second Language\* 華語教學碩士學位學程

Graduate Program in Translation and Interpretation\* 翻譯碩士學位學程

## College of Science 理學院

Mathematics 數學系

Physics 物理學系

Chemistry 化學系

Psychology 心理學系

Geosciences 地質學系

Geography 地理環境資源學系

Atmospheric Sciences 大氣科學系

Oceanography \* 海洋研究所

Astrophysics \* 天文物理研究所

Applied Physics \* 應用物理學研究所

Institute of Applied Mathematical Sciences \* 應用數學科學研究所

## College of Social Science 社會科學院

Political Science 政治學系

Economics 經濟學系

Sociology 社會學系

Social Work 社會工作學系

National Development \* 國家發展研究所

Journalism \* 新聞研究所

Graduate Institute of Public Affairs \* 公共事務研究所

## College of Bio-Resources and Agriculture 生物資源暨農學院

Agronomy 農藝學系

Bioenvironmental Systems Engineering 生物環境系統工程學系

Agricultural Chemistry 農業化學系

Plant Pathology and Microbiology 植物病理與微生物學系

Entomology 昆蟲學系

Forestry and Resource Conservation 森林環境暨資源學系

Animal Science and Technology 動物科學技術學系

Agricultural Economics 農業經濟學系

Horticulture and Landscape Architecture 園藝暨景觀學系

Bio-Industry Communication and Development 生物產業傳播暨發展學系

Bio-Industrial Mechatronics Engineering 生物產業機電工程學系

Food Science and Technology \* 食品科技研究所

Biotechnology \* 生物科技研究所

Plant Medicine \* 植物醫學碩士學位學程

Molecular and Comparative Pathobiology \* 分子暨比較病理生物學研究所

## College of Management 管理學院

Business Administration 工商管理學系

Accounting 會計學系

Finance 財務金融學系

International Business 國際企業學系

Information Management 資訊管理學系

Graduate Institute of Business Administration \* 商學研究所

## College of Public Health 公共衛生學院

Public Health 公共衛生學系

Health Policy and Management \* 健康政策與管理研究所

Occupational Medicine and Industrial Hygiene \* 職業醫學與工業衛生研究所

Epidemiology and Preventive Medicine \* 流行病學與預防醫學研究所

Environmental Health \* 環境衛生研究所

Master of Public Health Degree Program \* 公共衛生碩士學位學程

## School of Dentistry 牙醫專業學院

Dentistry 牙醫學系

Clinical Dentistry \* 臨床牙醫學研究所

Oral Biology \* 口腔生物科學研究所

## College of Medicine 醫學院

Medicine 醫學系

Nursing 護理學系

Clinical Laboratory Sciences and Medical Biotechnology 醫學檢驗暨生物技術學系

Physical Therapy 物理治療學系

Occupational Therapy 職能治療學系

Clinical Medicine \* 臨床醫學研究所

Toxicology \* 毒理學研究所

Molecular Medicine \* 分子醫學研究所

Pharmacology \* 藥理學研究所

Immunology \* 免疫學研究所

Biomedical Engineering \* 醫學工程研究所

Microbiology \* 微生物學研究所

Physiology \* 生理學研究所

Pathology \* 病理學研究所

Anatomy and Cell Biology \* 解剖學暨細胞生物學研究所

Oncology \* 腫瘤醫學研究所

Graduate Institute of Oral Biology 口腔生物科學研究所

Ph.D. of Translational Medicine Program \* 轉譯醫學博士學位學程

Graduate Institute of Medical Education & Bioethics \* 醫學教育暨生醫倫理研究所

Medical Genomics and Proteomics \* 基因體暨蛋白質體醫學研究所

Forensic Medicine \* 法醫學研究所

Biochemistry and Molecular Biology \* 生物化學暨分子生物學研究所

Brain and Mind Sciences \* 腦與心智研究所

**School of Pharmacy 藥學專業學院**

Pharmacy 藥學系

Clinical Pharmacy \* 臨床藥學研究所

**College of Engineering 工學院**

Civil Engineering 土木工程學系

Mechanical Engineering 機械工程學系

Chemical Engineering 化學工程學系

Engineering Science and Ocean Engineering 工程科學及海洋工程學系

Materials Science and Engineering 材料科學與工程學系

Environmental Engineering \* 環境工程學研究所

Applied Mechanics \* 應用力學研究所

Building and Planning \* 建築與城鄉研究所

Industrial Engineering \* 工業工程學研究所

Biomedicine Engineering \* 醫學工程研究所

Polymer Science and Engineering \* 高分子科學與工程學研究所

**College of Electrical Engineering and Computer Sciences 電機資訊學院**

Electrical Engineering 電機工程學系

Computer Science and Information Engineering 資訊工程學系

Photonics and Optoelectronics \* 光電工程學研究所

Communication Engineering \* 電信工程學研究所

Electronics Engineering \* 電子工程學研究所

Networking and Multimedia \* 資訊網路與多媒體研究所

Biomedical Electronics and Bioinformatics \* 生醫電子與資訊學研究所

**College of Law 法律學院**

Law 法律學系

Interdisciplinary Legal Studies \* 科際整合法律學研究所

**College of Life Science 生命科學院**

Life Science 生命科學系

Biochemical Science and Technology 生化科技學系

Plant Biology \* 植物科學研究所

Biochemical Sciences \* 生化科學研究所

Fisheries Science \* 漁業科學研究所

Ecology and Evolutionary Biology \* 生態學與演化生物學研究所

Molecular and Cellular Biology \* 分子與細胞生物學研究所

Genome and Systems Biology Degree Program \* 基因體與系統生物學學位學程

**School of Veterinary Medicine 獸醫專業學院**

Veterinary Medicine 獸醫學系

Veterinary Clinical Science \* 臨床動物醫學研究所

Molecular and Comparative Pathobiology \* 分子暨比較病理生物學研究所

**Center for General Education 共同教育中心**

Master Program in Statistics of National Taiwan University \* 統計碩士學位學程

\*Star signs indicate Graduate Institute only.

**NTU Exchange Partners**

(Updated in August 2014)

**NTU PART****Australia 澳洲**

Australian National University 澳洲國立大學

Deakin University 汀肯大學

Griffith University 格里菲斯大學

Macquarie University 馬奎里大學

The University of Adelaide 阿德雷得大學

The University of Queensland 昆士蘭大學

University of Melbourne 墨爾本大學

University of New South Wales 新南威爾斯大學

University of South Australia 南澳大學

**Austria 奧地利**

Johannes Kepler Universität Linz 林茲大學

Universität Wien 維也納大學

**Belgium 比利時**

Geht University 根特大學

Université libre de Bruxelles 布魯塞爾自由大學

Université catholique de Louvain(UCL) 法語天主教魯汶大學

**Brazil 巴西**

Pontifícia Universidade Católica do Rio de Janeiro 里約熱內盧天主教大學

State University of Campinas 坎皮納斯州立大學

**Canada 加拿大**

Association of Universities and Colleges of Canada 加拿大大學及學院協會

École Polytechnique de Montréal 蒙特婁理工學院

Queen's University 女王大學

Simon Fraser University 西門菲沙大學

University of British Columbia 英屬哥倫比亞大學 (卑詩大學)

Université Laval 拉法爾大學

University of Ottawa 渥太華大學

University of Quebec at Montreal (UQAM) 魁北克大學蒙特婁分校

University of Toronto 多倫多大學

University of Victoria 維多利亞大學

University of Waterloo 滑鐵盧大學

**Chile 智利**

Pontificia Universidad Católica de Chile 智利天主教大學

**The Czech Republic 捷克**

Charles University in Prague 查理士大學

Masaryk University 馬薩里克大學

**Denmark 丹麥**

University of Copenhagen 哥本哈根大學



<b>Finland</b> 芬蘭
University of Helsinki 赫爾辛基大學
University of Oulu 奧魯大學
-
<b>France</b> 法國
AgroParisTech 巴黎高等農業學院
Aiz Marseille Université 艾克斯馬賽大學
École Supérieure d'Électricité (Supélec) 電力高等學院
École normale supérieure de Cachan 卡相高等學院
École Polytechnique 巴黎高等綜合理工學院
EPF-École d'Ingénieurs Généralistes 女性高等綜合理工學院
IAE- University Montpellier 2 蒙貝里耶第二大學
Institut d'Études Politiques de Paris (Sciences Po) 巴黎高等政治學院
Institut National des Telecommunications 國立電信學院
ISARA-Lyon - institute of agricultural, food and environmental science 羅納-阿爾卑斯高等農業與食品加工技術學院
n+i Engineering Institute N+I理工聯網
MINES ParisTech 巴黎高等礦業學院
Paris Sciences et Lettres Research University 巴黎文理研究大學
Université Catholique de Lille 里爾天主教大學
Université de Rennes 1 翰尼第一大學
Université de Technologie de Troyes 特魯瓦科技大學
Université Jean Moulin Lyon 3 尚慕蘭里昂第三大學
Université Joseph Fourier Grenoble 科諾伯勒第一大學
University of Nice- Sophia Antipolis 尼斯大學
University of Paris I-Panthéon-Sorbonne 巴黎第一大學 ( 萬神殿 - 索爾邦大學 )
University of Science and Technology of Lille 里爾科技大學
Université Paris-Sud (University Paris Sud 11) 南巴黎大學 ( 巴黎第十一大學 )
Université Pierre et Marie Curie 皮耶及瑪麗居禮大學
Université Paris 13 巴黎第十三大學
Université Paris Ouest Nanterre La Défense 巴黎西大學農泰爾拉德芳斯

<b>Germany</b> 德國
Albert-Ludwigs- Universität Freiburg 弗萊堡大學
Eberhard Karls Universität Tübingen 杜賓根大學
Freie Universität Berlin 柏林自由大學
Friedrich-Alexander-Universität Erlangen-Nürnberg 艾朗根-紐倫堡大學
Hochschule Bremen 布萊梅大學
Humboldt-Universität zu Berlin 柏林洪堡大學
Ifo Institute for Economic Research, Munich 慕尼黑Ifo經濟研究院
Karlsruher Institut für Technologie 卡爾斯魯大學
Ludwig-Maximilians-Universität München 慕尼黑大學
Ruhr – Universität Bochum 魯耳波洪大學
Ruprecht-Karls-Universität Heidelberg 海德堡大學
RWTH Aachen Universität 亞亨大學
Technische Universität Berlin 柏林工業大學
Technische Universität Dortmund 多特蒙工業大學
Technische Universität Ilmenau 伊爾梅瑙工業大學

Technische Universität München 慕尼黑工業大學
Universität Bonn 波昂大學
Universität Hamburg 漢堡大學
Universität Konstanz 康斯坦茨大學
Universität Mannheim 曼漢姆大學
Universität of Stuttgart 斯圖加特大學
Universität Ulm 烏爾姆大學

<b>Hong Kong</b> 香港
City University of Hong Kong 香港城市大學
The Chinese University of Hong Kong 香港中文大學
The Hong Kong Polytechnic University 香港理工大學
The University of Hong Kong 香港大學

<b>Iceland</b> 冰島
University of Iceland 冰島大學

<b>Ireland</b> 愛爾蘭
Trinity College Dublin 都柏林大學三一學院
University College Dublin 都柏林大學學院

<b>Israel</b> 以色列
Technion-Israel Institute of Technology 以色列理工大學
Tel Aviv University 臺拉維夫大學

<b>Italy</b> 義大利
Catholic University of the Sacred Heart 聖心天主教大學
Roma Tre University 羅馬第三大學
University of Bologna 波隆那大學
University of Pavia 帕維亞大學

<b>Japan</b> 日本
Akita International University 國際教養大學 ok
Aoyama Gakuin University 青山學院大學 ok
Chiba University 千葉大學 ok
Doshisha University 同志社大學ok
Hiroshima University 廣島大學 ok
Hokkaido University 北海道大學
Kanagawa University 神奈川大學
Kanazawa Institute of Technology 金澤工業大學
Kanazawa University 金澤大學
Kansai University 關西大學
Keio University 慶應義塾大學
Kobe University 神戶大學
Kwansei Gakuin University 關西學院大學
Kyoto University 京都大學
Kyushu University 九州大學
Meiji University 明治大學
Nagasaki University 長崎大學

Nagoya University 名古屋大學	
Nagoya University of Foreign Studies 名古屋外國語大學	
National Institute for Materials Science 獨立行政法人物質材料研究中心	
Nihon University 日本大學	
Ochanomizu University 御茶水女子大學	
Okayama University 岡山大學	
Okinawa Institute of Science and Technology 沖縄科學技術大學	
Osaka University 大阪大學	
Ritsumeikan Asia Pacific University 立命館亞洲太平洋大學	
Ritsumeikan University 立命館大學	
Soka University 創價大學	
Sophia University 上智大學	
Tohoku University 東北大學	
Tokyo Gakugei University 東京學藝大學	
Tokyo Institute of Technology 東京工業大學	
Tokyo University of Foreign Studies 東京外國語大學	
University of the Ryukyus 琉球大學	
University of Tokyo 東京大學	
University of Tsukuba 筑波大學	
University of Hyogo 兵庫縣立大學	
Waseda University 早稻田大學	
Yokohama National University 橫濱國立大學	

Korea 韓國

Ewha Womans University 梨花女子大學	
Hanyang University 漢陽大學	
Korea Advanced Institute of Science and Techonology 韓國科學技術院	
Korea University 高麗大學	
Pohang University of Science and Technology 浦項科技大學	
Pusan National University 釜山大學	
Seoul National University 首爾國立大學	
Sunchon National University 順天大學	
Sungkyunkwan University 成均館大學	
Yonsei University 延世大學	

Latvia 拉脫維亞

Riga Technical University 里加科技大學	
University of Latvia 拉脫維亞大學	

Republic of Lithuania 立陶宛

Kaunas University of Technology 考納斯理工大學	
Vilnius University 維爾紐斯大學	

Mainland China 中國大陸

Beihang University 北京航空航天大學	
Beijing Institute of Technology 北京理工大學	1
Beijing Language and Culture University 北京語言大學	1
Beijing Normal University 北京師範大學	1
China Agriculture University 中國農業大學	1
Chongqing University 重慶大學	

Fuzhou University 福州大學	1
Harbin Institute of Techonology 哈爾濱工業大學	1
Huazhong University of Science & Techonology 哈爾濱工業大學	1
Inner Mongolia University 內蒙古大學	1
Jilin University 吉林大學	1
Liaocheng University 聊城大學	1
Nankai University 南開大學	1
Peking University 北京大學	1
Renmin University of China 中國人民大學	
Shandong University 山東大學	1
Shanghai Jiao Tong University 上海交通大學	1
Sichuan University 四川大學	
Southeast University 東南大學	1
Sun Yat-sen University 中山大學	1
Tianjin University 天津大學	1
Tsinghua University 清華大學	1
University of Science and Technology of China 中國科學技術大學	1
Wuhan University 武漢大學	1
Wuhan University of Technology 武漢理工大學	
Xiamen University 廈門大學	1
Xi'an Jiaotong University 西安交通大學	1
Zhejiang University 浙江大學	1

Malaysia 馬來西亞

University of Malaya 馬來亞大學	
Universiti Sains Malaysia 馬來西亞理科學大學	
Universiti Teknologi Malaysia 馬來西亞理工大學	

Mexico 墨西哥

Universidad Nacional Autónoma de México 墨西哥國立自治大學	
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Mongolia 蒙古

National University of Mongolia 蒙古國立大學	
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The Netherlands 荷蘭

Leiden University 萊頓大學	
Maastricht University 馬斯垂克大學	
University of Groningen 葛洛寧恩大學	
Utrecht University 烏特列茲大學	

New Zealand 紐西蘭

The University of Auckland 奧克蘭大學	
Victoria University 維多利亞大學	

Norway 挪威

University of Oslo 奧斯陸大學	
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Poland 波蘭

University of Warsaw 華沙大學	
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**Portugal 葡萄牙**

Universidade do Porto 波爾圖大學

**Russia 俄羅斯**

Lomonosov Moscow State University 莫斯科國立大學

Saint Petersburg State University 聖彼得堡國立大學

**Singapore 新加坡**

Nanyang Technological University 南洋理工大學

National University of Singapore 新加坡國立大學

Singapore Management University 新加坡管理大學

**South Africa 南非**

Stellenbosch University 斯泰倫博斯大學

**Spain 西班牙**

Complutense University of Madrid 馬德里大學

Universitat Autònoma de Barcelona 巴塞隆納自治大學

University of Santiago de Compostela 聖地牙哥孔波斯特拉大學

University of Salamanca 薩拉曼卡大學

Universitat Pompeu Fabra 龐貝法布拉大學

Universidad Autónoma de Madrid 馬德里自治大學

Universidad Politécnica de Madrid 馬德里技術大學

**Sweden 瑞典**

Kungliga Tekniska högskolan (KTH) 皇家理工學院

Linköping University 林雪平大學

Lund University 隆德大學

Stockholm University 斯德哥爾摩大學

Umeå University 優密歐大學

Uppsala University 烏普薩拉大學

**Switzerland 瑞士**

University of Bern 伯恩大學

Universität St.Gallen 聖加倫大學

University of Lausanne 洛桑大學

**Thailand 泰國**

Asian Institute of Technology 亞洲理工學院

Chulalongkorn University 朱拉隆功大學

Thammasat University 國立法政大學

**Turkey 土耳其**

Fatih University 法提赫大學

Koç University 柯克大學

**United Kingdom / UK 英國**

\*The above is a list of partner institutions which have university-level student exchange agreements with NTU.

## List of Embassies and Missions in Taiwan

**Australia**

Australian Commerce and Industry Office

Tel: +886 (0)2 8725 4100 ; [www.australia.org.tw](http://www.australia.org.tw)**Austria**

Austrian Office Taipei

Tel: +886 (0)2 8175 3283 ; [www.bmeia.gv.at/taipeh](http://www.bmeia.gv.at/taipeh)**Belgium**

Belgian Office, Taipei

Tel: +886 (0)2 2715 1215 ; [www.beltrade.org.tw](http://www.beltrade.org.tw)**Brazil**

Commercial Office of Brazil, Taipei

Tel: +886 (0)2 2835 7388 ; [www.braziltrade.org.tw](http://www.braziltrade.org.tw)**Canada**

Canadian Trade Office in Taipei

Tel: +886 (0)2 8723 3000 ; [www.canada.org.tw](http://www.canada.org.tw)**Chile**

Chilean Trade Office, Taipei

Tel: +886 (0)2 2723 0329 ; [www.chile-trade.com.tw](http://www.chile-trade.com.tw)**Czech Republic**

Czech Economic and Cultural Office, Taipei

Tel: +886 (0)2 2722 5100 ; [www.mzv.cz/taipei](http://www.mzv.cz/taipei)**Denmark**

Trade Commission of Denmark, Taipei

Tel: +886 (0)2 2718 2101 ; <http://taipei.um.dk/>**Finland**

Finpro, Finland Trade Center

Tel: +886 (0)2 2722 0764 ; [www.finpro.fi](http://www.finpro.fi)**France**

French Institute in Taipei

Tel: +886 (0)2 3518 5151 ; [www.france-taipei.org](http://www.france-taipei.org)**Germany**

Germany Institute, Taipei

Tel: +886 (0)2 2501 6188 ; [www.taipei.diplo.de/Vertretung/taipei/zh-tw/Startseite.html](http://www.taipei.diplo.de/Vertretung/taipei/zh-tw/Startseite.html)**Hong Kong**

Hong Kong Economic, Trade and Culture Office

Tel: +886 (0)2 2720 0858 ; [www.hketco.hk](http://www.hketco.hk)**Ireland**

The Institute for Trade and Investment of Ireland

Tel: +886 (0)2 2552 6101 ; [www.idaireland.com](http://www.idaireland.com)**Israel**

Israel Economic and Cultural Office in Taipei

Tel: +886 (0)2 2757 9692 ; [www.iseco.org.tw](http://www.iseco.org.tw)**Japan**

Interchange Association(Japan), Taipei Office

Tel: +886 (0)2 2713 8000 ; [www.koryu.or.jp](http://www.koryu.or.jp)**Korea**

Korean Mission in Taipei

Tel: +886 (0)2 2758 8320 ; <http://taiwan.mofat.go.kr/>

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Ministry of Foreign Affairs, Malaysia Tel: +886 (0)2 2713 2626 ; <a href="http://www.kln.gov.my/web/twn_taipei/home">www.kln.gov.my/web/twn_taipei/home</a>
<b>Mexico</b>
Oficina de Enlace de Mexico en Taipei Tel: +886 (0)2 2757 6566 ; <a href="http://www.sre.gob.mx/taiwan/index.php/zh/informacion-de-visas">www.sre.gob.mx/taiwan/index.php/zh/informacion-de-visas</a>
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Ulaanbaatar Trade and Economic Office in Taipei Tel: +886 (0)2 2722 9740 ; <a href="http://www.roc-taiwan.org/MN/mp.asp?mp=641">www.roc-taiwan.org/MN/mp.asp?mp=641</a>
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New Zealand Commerce and Industry Office Tel: +886 (0)2 2720 5228 ; <a href="http://www.nzcio.com">www.nzcio.com</a>
<b>The Netherlands</b>
Netherlands Trade and Investment Office Tel: 886-2-2713-5760 ; <a href="http://www.ntio.org.tw">www.ntio.org.tw</a>
<b>Russia</b>
Representative Office in Taipei for the Moscow-Taipei Coordination Commission on Economic and Cultural Cooperation Tel: +886 (0)2 8780 3011 ; <a href="http://www.mtc.org.tw">www.mtc.org.tw</a>
<b>Singapore</b>
Singapore Trade Office in Taipei Tel: +886 (0)2 2772 1940 ; <a href="http://www.singaporetradeoffice.gov.sg">www.singaporetradeoffice.gov.sg</a>
<b>South Africa</b>
Liaison Office of South Africa Tel: 886 (0)2 8175 8588 ; <a href="http://www.southafrica.org.tw/default.htm">www.southafrica.org.tw/default.htm</a>
<b>Spain</b>
Spanish Chamber of Commerce Tel: +886 (0)2 2518 4905 ; <a href="mailto:taipei@comercio.mityc.es">taipei@comercio.mityc.es</a>
<b>Sweden</b>
Exportrådet Taipei, Swedish Trade Council Tel: +886 (0)2 2757 6573 ; <a href="http://www.swedishtrade.se/taiwan">www.swedishtrade.se/taiwan</a>
<b>Switzerland</b>
Trade Office of Swiss Industries Tel: +886 (0)2 2720 1001 ; <a href="http://www.swiss.org.tw">www.swiss.org.tw</a>
<b>Thailand</b>
Thailand Trade and Economic Office Tel: +886 (0)2 2581 1979 ; <a href="http://www.tteo.org.tw">www.tteo.org.tw</a>
<b>The Netherlands</b>
Netherlands Trade & Investment Office Tel: +886 (0)2 2713 5760 ; <a href="http://www.ntio.org.tw">www.ntio.org.tw</a>
<b>Turkey</b>
Turkish Trade Office in Taipei Tel: +886 (0)2 2757 7318 ; <a href="http://www.taipei.to.mfa.gov.tr">www.taipei.to.mfa.gov.tr</a>
<b>United Kingdom</b>
British Trade and Cultural Office Tel: +886 (0)2 8758 2088 ; <a href="http://ukintaiwan.fco.gov.uk">http://ukintaiwan.fco.gov.uk</a>
<b>United States</b>
United States of America Tel: +886 (0)2 2162 2000 ; <a href="http://www.ait.org.tw">www.ait.org.tw</a>

## 在臺外籍人士法令宣導 Important Legal Information

為協助融入我國生活，請配合注意我國相關法令，以避免不慎觸法情事發生。  
Please pay close attention to the legal rules as follows to prevent any unintentional violation.

法令 Regulations	違法樣態 Offenses	行為 Behavior Description	罰則 Penalty
社會秩序維護法 Social Order Maintenance Law	妨害安寧秩序行為 Obstruction to tranquil order	1、於公共場所或公共得出入之場所，酗酒滋事、謾罵喧鬧，不聽禁止者。 Acts of ignoring warning of his/her binge drinking behavior and causing troubles or making a clamor at a public place	新臺幣6,000元以下罰鍰 Fine: under TWD 6,000
		2、製造噪音或深夜喧嘩，妨害公眾安寧者。 Acts of making noises or a clamor at minight which obstructing tranquil order	新臺幣6,000元以下罰鍰 Fine: under TWD 6,000
	妨害公務 Offenses of interference with public functions	3、於警察人員依法調查或查察時，就其姓名、住所或居所為不實之陳述或拒絕陳述者。 Refusal to tell law enforcement police officer lawfully engaged of his/her official duties your name, current address or making a false statement when they check your identification	三日以下拘留或新臺幣12,000以下罰鍰 Detention under 3 days or a fine under TWD 12,000
		1、於公務員依法執行職務時，以顯然不當之言詞或行動相加，尚未達強暴脅迫或侮辱之程度者。 Whoever insults, or imposes inappropriate words or actions upon official lawfully engaged in official duties but not to the extent of brutality or slander	三日以下拘留或新臺幣12,000以下罰鍰 Detention under 3 days or a fine under TWD 12,000
刑法 Criminal law	妨害公務 Offenses of interference with public functions	2、於公務員依法執行職務時，聚眾喧嘩，致礙公務進行者。 Assembling a crowd and clamoring that cause a interference of public functions	三日以下拘留或新臺幣12,000以下罰鍰 Detention under 3 days or a fine under TWD 12,000
		1、對於公務員依法執行職務時，施以強暴脅迫 Violent act or threat to public officials when they are in the line of duty	三年以下有期徒刑、拘役或300元以下罰金 Imprisonment under 3 years, detention, or a fine under TWD 300.
	妨害公務 Offenses of interference with public functions	2、於公務員依法執行職務時，當場侮辱，或對於其依法執行之職務公然侮辱者 Insult or humiliate public officials when they are in the line of duty, or affront their official occupation	六月以下有期徒刑、拘役或100元以下罰金 Imprisonment under 6 months or a detention, with fine or being fined under TWD 100

~ 臺北市政府警察局大安分局 關心您 Daan Police Precinct ~  
報案電話Report line : 110